To
All the Members of the
Finance Committee of
The Bharat Scouts and Guides

SUB.: Minutes of the Meeting of Finance Committee held on 15th September, 2018
at the Bharat Scouts and Guides, National Headquarters, New Delhi.

Dear Sir/Madam,

A Meeting of the Finance Committee of the Bharat Scouts and Guides was held at the National Headquarters, Lakshmi Mazumdar Bhawan, 16, M. G. Marg, I. P. Estate, New Delhi-110002 on 15th September, 2018. A copy of the Minutes of the same is enclosed for your kind perusal.

With regards,

Yours Sincerely,

(Krishnaswamy R.)
Officiating Director

Encl.: As above.

Copy submitted to the Hon’ble Chief National Commissioner of the Bharat Scouts and Guides for kind information.

DIR/AS-I/01 Nov. 2018
THE BHARAT SCOUTS AND GUIDES, NATIONAL HEADQUARTERS,
LAKSHMI MAZUMDAR BHAWAN, 16, M.G. MARG, I.P. ESTATE, NEW DELHI-110002

Minutes of Finance Committee Meeting held at The Bharat Scouts and Guides, National Headquarters, New Delhi on 15th September, 2018 at 03:00 P.M.

Minutes of the Meeting of Finance Committee held at The Bharat Scouts and Guides, National Headquarters, New Delhi on 15th September, 2018 at 03.00 P.M. under the Chairmanship of Dr. K. K. Khandelwal, I.A.S. Retd., Chief National Commissioner, The Bharat Scouts and Guides.

Following members were present:-

1. Dr. K.K. Khandelwal, I.A.S., Chief National Commissioner, BS&G - Chairman
2. Shri M.A. Khalid, National Commissioner (S), BS&G - Member
3. Shri Ashok Kumar Khanna, Rajasthan State BS&G - Member
4. Shri Jagdishbhai B. Bhavsar, Gujarat State BS&G - Member
5. Miss Suman Lata Arora, I/C Joint Director (SS), BS&G - Member
6. Shri Krishnaswamy R., Officiating Director, BS&G - Member
7. Mrs. Namita Goel, National Treasurer, BS&G - Secretary

The meeting started with Scout / Guide prayer.

Apologies received from the following:-

1. Dr. (Smt.) Manik Barsaley, National Commissioner (G) BS&G

Agenda Item No.1. - Confirmation of Minutes of the last Meeting of Finance Committee held at The Bharat Scouts & Guides, National Headquarters, New Delhi on 15th October, 2017.

The Minutes of the last Meeting of Finance Committee held at The Bharat Scouts & Guides, National Headquarters, New Delhi on 15th October, 2017 were confirmed as proposed by Shri Ashok Kumar Khanna, Rajasthan State BS&G and seconded by Shri Jagdishbhai B. Bhavsar, Gujarat State BS&G.

Agenda Item No. 2.: Business Arising (Action Taken Report):

The action taken report was discussed thoroughly, Hon’ble Chairman briefed about the Grant-In-Aid sanctioned by the Ministry of Youth Affairs and Sports, Govt. of India to The Bharat Scouts and Guides amounting to Rs. 75,00,000/- during the year 2017-2018.

The Action taken report was accepted by the house as proposed by Shri Jagdishbhai B. Bhavsar, Gujarat State BS&G and seconded by Shri Ashok Kumar Khanna, Rajasthan State BS&G.
Agenda Item No. 3: Consideration of the Audited Statement of Accounts and Balance Sheet for the year 2017-2018.

The Audited Statement of Accounts and Balance Sheet for the year 2017-18 was placed before the house which was unanimously passed after the following discussions in detail.

Shri Ashok Kumar Khanna, Rajasthan State BS&G suggested that the head of General Repair and Maintenance to be shown separate in the Income & Expenditure Account. He also suggested that the electricity charges and office occupying rent may be charged from National Project Construction Corporation Limited (NPCC) / Contractor against renovation and beautification work as per rule.

The figures shown against advance account of National Project Construction Corporation Limited (NPCC) Rs. 1.68 Crores legal opinion may be taken for its recovery as per prevailing acts.

As per the rules made by The Bharat Scouts and Guides on the recommendation of Finance Committee, National Executive Committee and National Council Committee, only its interest to be used as per The Bharat Scout and Guides Corpus Fund Norms. Hence, Funds will be recouped.

The matter of transferring the surplus fund of The Bharat Scouts and Guides was discussed and it was unanimously passed that the surplus fund available with The Bharat Scouts and Guides Rs. 2.50 Crores approximately may be transferred to The Bharat Scouts and Guides Corpus Fund.

It is also notice that the confirmation should be ensured from the Sundry Debtors, Loans and Advances to fulfil the compliance of Auditors Note.

Since it was brought to the notice of the committee that construction work at National Youth Complex, Gadpuri has come to stand still due to suspension of work by National Project Construction Corporation Limited (NPCC) / Contractor. Therefore, legal notice to be issued to National Project Construction Corporation Limited (NPCC) / Contractor as per the legal advice for further compliance.

The Audited Statement of Accounts and Balance Sheet for the year 2017-18 was considered and recommended for the National Executive Committee for further consideration.

Agenda Item No.4: Consideration of Revised Budget for the year 2018-2019 and Budget Estimate for the year 2019-2020.

The Revised Budget for the year 2018-2019 and Budget Estimate for the year 2019-2020 were placed before the Finance Committee and the same were approved and recommended for the National Executive Committee for further consideration.
Agenda Item No.5:- Grant-in-Aid received from Govt. of India, Ministry of Youth Affairs & Sports for the year 2017-2018.

The Accounts Officer, BS&G informed the committee that this year also sanction of Rs. 75.00 Lacs Grant-in-Aid received from Govt. of India, Ministry of Youth Affairs & Sports and also informed that out of the sanction grant, Rs. 37.50 Lakhs is received on 25.05.2018 as first instalment.

After receiving the Grant-In-Aid, we have requested to release additional Grant of Rs. 75.00 Lakhs to The Bharat Scouts and Guides.

In reply of our letter dated 28.08.2018, a letter received from Ministry of Youth Affairs and Sports informing that enhancement of annual Grant cannot be considered at this stage. The utilization certificate for Rs. 37.50 Lakhs is demanded by the ministry by 30th September, 2018. We will submit the utilization certificate and will pursue for additional grant.

Agenda Item No.6:- Report on Infrastructure and Modernisation of NHQ, NTC/NAI, Pachmarhi and NYC, Gadpuri.

In addition to the task force committee, one more committee of Independent Engineers was been constituted by the competent authority of the Bharat Scouts and Guides in the leadership of Shri Suresh Kumar Verma, Chief Engineer (Retd.), PWD, Haryana to finalize the discrepancies arrived due to sub standard work / less Assets supplies / variance in measurement / substandard make, low quality of material supplied and fixing etc. As per the final report we have capitalized the expend capital expenditure on building and Fixed Assets/Furniture etc purchased for NHQ by NPCC have been done. The details of which are given as under:-

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Amount demanded by NPCC as per Final Bill</td>
<td>8,39,17,912/-</td>
</tr>
<tr>
<td>2.</td>
<td>Disallowed payment not to be made to NPCC against Sub Standard work/less executed work/Short supply of furniture &amp; electrical articles and over charged against budgetary Sanction in final bill as per recommendation of Independent Engineers committee. (Rs. 2,50,46,896/- + 46,16,585/- = 2,96,63,481/-)</td>
<td>2,96,63,481/-</td>
</tr>
<tr>
<td>3.</td>
<td>Payment already made to NPCC against Advance as per MOU 90% of the total budgetary Sanction and kept in Capital Work in Progress Account in Schedule No-08.</td>
<td>7,10,26,511/-</td>
</tr>
<tr>
<td>4.</td>
<td>Adjustment of Balance Amount after deducting of dispute/deviation amounts as per final bill. (Rs. 8,39,17,912/- - Rs.2,96,63,481/-)</td>
<td>5,42,54,431/-</td>
</tr>
<tr>
<td>5.</td>
<td>Excess Payment arrive due to payment already made as per MOU (Rs.7,10,26,511/- - Rs.5,42,54,431/-)</td>
<td>1,67,72,080/-</td>
</tr>
</tbody>
</table>

Rs.1,67,72,080/- kept against Advance Account of NPCC. The legal advice may be taken for its recovery.
The running bill was received from NPCC, Raipur amounting to Rs. 6.58 Crores for NTC & NAI. The verification work is under process by appointed engineer, BS&G against the repair and renovation work at NTC and NAI Pachmarhi M.P.

Since the work is not carried out by NPCC, Raipur and Contractor, therefore balance work should be withdrawn. The committee conquered the proposal for Rs. 1.52 Crores.

Agenda Item No.7:- Any other matter with the permission of the Chair.

It was brought to the knowledge of committee that a very little progress about the applicability / exemption of Goods and Service Tax (GST) on the membership fee and other collections is made. The committee is of the opinion that the Chartered Accountant working in GST matter be identity and the Chartered Accountant already working on it should file the application under Section 97 of advance ruling of GST Act immediately.

If the exemption of GST is not granted then Membership Fee will lead for further revision as suggested in any other matter para No. 02

1. Enhancement in registration fee of WOSM and WAGGGS.

The matter of enhancement of individual registration fee payable to WOSM and WAGGGS has been increased by both the organisations, is considered by the committee and recommended for payment as under:-

WOSM:- USD 1,04,870/- for one year.
WAGGGS:- GBP 50,000/- for triennium period 2018-2020.

2. Proposal for revision of the Membership Fee

The matter of revision of Membership Fee was discussed and it was notice that payment of WOSM and WAGGGS against individual registration fee is enhance for Cub/Bulbul /Scout/Guide/ Rover/Ranger. The committee discussed the agenda item and recommended that the rates of membership Fee (IRF) the increased as detail below:-

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Section</th>
<th>Existing Fee Annum per Head</th>
<th>Proposed Fee Annum per Head</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Cubs/Bulbuls</td>
<td>Rs. 2/-</td>
<td>Rs. 5/-</td>
</tr>
<tr>
<td>02</td>
<td>Scouts/Guides</td>
<td>Rs. 6/-</td>
<td>Rs. 10/-</td>
</tr>
<tr>
<td>03</td>
<td>Rovers/Rangers</td>
<td>Rs. 6/-</td>
<td>Rs. 10/-</td>
</tr>
<tr>
<td>04</td>
<td>Unit Leaders/Vol. Commrs. and Others</td>
<td>Rs. 50/-</td>
<td>No Change</td>
</tr>
<tr>
<td>05</td>
<td>Affiliation Fee</td>
<td>Rs. 1,000/-</td>
<td>No Change</td>
</tr>
</tbody>
</table>

It is proposed by the committee that the increased rate of membership fee may come into force for the census year 2018-2019 and payable during the financial year 2019-2020.
3. Creation of Gratuity Fund Trust.

With reference to the approval of the National Executive Committee held on 04th March, 2016, to create Gratuity Fund Trust in accordance of Recruitment and Conditions of Service Rule for the welfare of the employees of The Bharat Scouts and Guides.

Since Life Insurance Corporation of India (LIC) has been authorized by the Government of India therefore, after discussion, the committee accepted the scheme in principle of “Group Gratuity Scheme” and recommended for adoption in The Bharat Scouts and Guides. The payment of contribution to LIC may be met out of various General Funds of The Bharat Scouts and Guides.


It is also recommended by the committee that the amount of Rs. 10,000/- is very less amount towards welfare fund for the employees. The committee decided to recommend National Executive Committee to enhancement of Employees Welfare Fund for Rs. 1,00,000/-. 

5. Update on Income Tax Matters.

The Income Tax Matters was discussed in the meeting and the committee recommended that the proper follow-up to be done and rectification under section 154 of the Income Tax Act is to be processed through our Chartered Accountants to waive of demand raised by the Income Tax Department for the Assessment Year 2014-15.

6. Update on IR Fee / Flag Day and Sundry Debtors of NHQ/SSD.

A serious note has been taken by the committee and recommended that the reminder letter may be issued to the states for recovery of old outstanding dues of IRF / Flag Day and Sundry Debtors of NHQ & SSD and follow-up to be done properly with the concern states.


The matter of Flag Day collection amount receivable from various states during the period from 2000 to 2013 is not being deposited due to one or another reason. Since, long time has passed this amount of Rs. 27.85 Lakhs is to be treated as non-recoverable. After discussion it was pointed out by the committee that amount receivable from 2014-2015 to date be pursued rigorously amounting to Rs. 67.14 Lakhs.

The Meeting came to an end with vote of thanks to the Chair.

(NAMITA GOEL)  
NATIONAL TREASURER &  
SECRETARY

(DR. K.K. KHANDELWAL, IAS)  
CHIEF NATIONAL COMMISSIONER &  
CHAIRMAN