The latest amendments have been unanimously approved in the 64th meeting of the National Council held on 30th November, 2014 at the Bharat Scouts & Guides, National Headquarters, New Delhi.
The words and sentences printed in "bold letters" are the amendments unanimously approved in the 64th meeting of the National Council held on 30th November, 2014 at the Bharat Scouts & Guides, National Headquarters, New Delhi.

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FOREWORD

For any Organisation to function effectively and transparently a well thought, reasoned and written most aptly a set of Rules is extremely important. Such a set of rules becomes a medium and helps in achieving, the aims and objectives of the Organisation. With this in view the Bharat Scouts & Guides, right from its inception, has a well defined set of Rules based on democratic principles. However the changing circumstances demand the amendments from time to time.

In order to achieve whatever has been said in the foregoing para, suggestions were invited by me as National Commissioner vide my letter dated 17th December, 2013 from the following working in various corners of the Country.

1. Members of the National Council.
2. Members of the National Training Team i.e. all LTs and ALTs.
3. Participants of State Level Executives Meet held at National Headquarters, New Delhi from 26th to 28th February, 2014.
4. Members participated in the APR Strategic Workshop held at the National Headquarters, New Delhi from 4th to 8th March, 2014.
5. Participants of SANDHAN held at National Training Centre, Pachmarhi, Madhya Pradesh from 7th to 11th May, 2014.

There were as many as six to seven hundred suggestions received from all the above mentioned volunteers, professionals and youths. These suggestions were scrutinized for amendments to be taken before various Committees of the Bharat Scouts & Guides.

A Special Study group of veteran leaders and professionals of different State Associations to sharpen the recommendations on Boy/Girl Programme was constituted and the same met in Bengaluru from 26th June to 30th June, 2014.

A group of NHQ Professionals headed by me as the National Commissioner further thoroughly examined and discussed the necessity and feasibility of the proposed amendments to Rules, APRO Part-I, II, III and SOT (S)/(G). This continued for not less than 9 days from 21st July to 29th July, 2014 spread over approximately 150 clock hours.

The amendments so refined were taken to Rules Committee held on 28th August, 2014, National Executive Committee on 29th August,
2014 and finally National Council held on 30th November, 2014 which unanimously approved all the proposed amendments.

The National and State Associations are administered by the set of Rules contained in this book. These rules will help the Scout Guide Movement to grow qualitatively and will govern the various activities. Thus the rules play a pivotal role.

With this in mind the Volunteers and Professionals and the Youths as well will notice that the rules have been simplified and customised to suit the Scout Guide Movement in Indian conditions. Gender equality has also been achieved by giving an almost equal share to the representation from Guide Wing in respect of all the elected posts based on democratic principles.

I, therefore, feel confident that the Rule book will prove to be the best guide, friend and philosopher to volunteers, professionals and youths in the Scout Guide Movement. I hope that the amended Rules will meet the needs of the hour and will further help the growth of the Movement. The amendments brought about, I am sure, will definitely help the Movement to grow both qualitatively and quantitatively.

I feel extremely happy that the amended version of this Rule Book will prove to be of a great help and guidance to all volunteers, professionals and youths to make the Movement more vibrant and responsive to present trends.

All the amendments are in consonance with the aims and objectives expressed in the VISION 2024 of the Bharat Scouts & Guides which will help us to achieve the strategic priorities contained in the VISION 2024.

I also expect from all the concerned to make use of this set of Rules in the right spirit.

The professionals of the Bharat Scouts & Guides along with me continuously did the most challenging, important and tiresome work of proof reading of this book along with other five books from 17th to 27th March, 2015 repeatedly for about 165 clock hours to ensure correctness and quality of the contents of books.

I have no words to express my thanks and appreciation for them for their day and night hard work for the completion of this book with utmost sincerity and dedication.

I wish everybody in the Movement all the best and a bright future.

With best wishes,

B.I Nagarale, IAS (Retd.)
Chief National Commissioner

NHQ, New Delhi
14th April, 2015

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The words and sentences printed in "bold letters" are the amendments unanimously approved in the 64th meeting of the National Council held on 30th November, 2014 at the Bharat Scouts & Guides, National Headquarters, New Delhi.
The Bharat Scouts and Guides
National Headquarters - Regional Map

Details of the states in the BSG Regions

**Northern Region**
1. Chandigarh - U.T.
2. Haryana
3. Punjab
4. Jammu & Kashmir
5. Himachal Pradesh
6. Navodaya Vidyalaya Samiti
7. Uttarakhand
8. Chandigarh Railways
9. Western Railway
10. Punjab
11. East Central Railway
12. Eastern Region

**North East Region**
1. Arunachal Pradesh
2. Nagaland
3. Manipur
4. Meghalaya
5. Tripura
6. Assam
7. North Frontier Railway
8. Sikkim
9. Eastern Region
10. Eastern Railway
11. Eastern Railway South Eastern
12. Eastern Railway West Bengal

**Eastern Region**
1. Delhi
2. West Bengal
3. Odisha
4. Jharkhand
5. Chhattisgarh
6. Madhya Pradesh
7. Rajasthan
8. Gujarat
9. Karnataka
10. Andhra Pradesh
11. Pondicherry
12. Tamil Nadu

**Western Region**
1. Central Railway
2. Western Railway
3. Southern Railway
4. Cochin
5. Kerala
6. Andaman & Nicobar Islands
7. Southern Region
8. Southern Railway
9. Kerala
10. Tamil Nadu
11. Karnataka
12. South Central Railway

**Southern Region**
1. Andaman & Nicobar Islands
2. Pondicherry
3. Tamil Nadu
4. Karnataka
5. South Central Railway
6. Western Railway
7. Kerala
8. Southern Railway
9. Andhra Pradesh
10. Pondicherry
11. Tamil Nadu
12. Karnataka

**Delhi**
1. Delhi
2. Haryana
3. Punjab
4. Jammu & Kashmir
5. Himachal Pradesh
6. Navodaya Vidyalaya Samiti
7. Uttarakhand
8. Chandigarh Railways
9. Western Railway
10. Punjab
11. East Central Railway
12. Eastern Region

**North East Region**
1. Arunachal Pradesh
2. Nagaland
3. Manipur
4. Meghalaya
5. Tripura
6. Assam
7. North Frontier Railway
8. Sikkim
9. Eastern Region
10. Eastern Railway
11. Eastern Railway South Eastern
12. Eastern Railway West Bengal

**Eastern Region**
1. Delhi
2. West Bengal
3. Odisha
4. Jharkhand
5. Chhattisgarh
6. Madhya Pradesh
7. Rajasthan
8. Gujarat
9. Karnataka
10. Andhra Pradesh
11. Pondicherry
12. Tamil Nadu

**Western Region**
1. Central Railway
2. Western Railway
3. Southern Railway
4. Cochin
5. Kerala
6. Andaman & Nicobar Islands
7. Southern Region
8. Southern Railway
9. Andhra Pradesh
10. Pondicherry
11. Tamil Nadu
12. Karnataka

**Southern Region**
1. Andaman & Nicobar Islands
2. Pondicherry
3. Tamil Nadu
4. Karnataka
5. South Central Railway
6. Western Railway
7. Kerala
8. Southern Railway
9. Andhra Pradesh
10. Pondicherry
11. Tamil Nadu
12. Karnataka
World Association of Girl Guides and Girl Scouts (WAGGGS)

Our Regions

Western Hemisphere
- at London | Asia Pacific at London | Africa at London | Arab at London | Europe at Brussels, Belgium

Our World Centres
- Our Chalet: Switzerland
- Our Cabana: Morelos
- Pax Lodge: London
- Sangam: Pune, India

WAGGGS with 10 million* members with 146 countries across the world.
World Organization of the Scout Movement (WOSM)
WOSM - Central Office
World Scout Bureau — Kuala Lumpur
Organization of the Scout Movement Suite 3, Level 17, Menara Sentral Vista (17th floor)
Jalan Sultan Abdul Samad Brickfields, 50470 Kuala Lumpur, Malaysia

GOVERNANCE

The World Organization of the Scout Movement (WOSM) is an international scouting movement with 40 million* members from 162 countries across the world. It is governed by the World Scout Conference, which elects the World Scout Committee (12 elected members) to oversee the movement's activities.

6 Regions around the world:
- Africa Regional office at Nairobi, Kenya
- Arab Regional office at Cairo, Egypt
- Asia-Pacific Regional office at Manila, Philippines
- Eurasia Regional office at Kiev, Ukraine
- Europe Regional office at Geneva, Switzerland & Brussels, Belgium
- Interamerica Regional office at City of Panama, Republic of Panama
World Organization of the Scout Movement (WOSM)

Scouts/Guides

Scout Promise

"On my honour, I promise that I will do my best to do my duty to *God and my country, to help other people and to obey the Scout law.

Guide Promise

"On my honour, I promise that I will do my best to do my duty to *God and my country, to help other people and to obey the Guide law.

*Note: The word 'Dharma', may be substituted for the word 'God' if so desired.

Scout / Guide Law

1. A Scout / Guide is trustworthy.
2. A Scout / Guide is loyal.
3. A Scout / Guide is a friend to all and a brother / sister to every other Scout / Guide.
5. A Scout / Guide is a friend to animals and loves nature.
6. A Scout / Guide is disciplined and helps protect public property.
7. A Scout / Guide is courageous.
8. A Scout / Guide is thrifty.
9. A Scout / Guide is pure in thought, word and deed.

Scouting and Guiding at a Glance in India

Cub Promise

I promise to do my best to do my duty to "God" and my country, to keep the Cub law and to do Good Turn everyday.

Bulbul Promise

I promise to do my best to do my duty to "God" and my country, to keep the Bulbul law and to do Good Turn everyday.

Cub / Bulbul Law

I shall
1. Be obedient.
2. Be clean and polite.
3. Try to be good Boy/Girl.

Cub / Bulbul Law

The Cub / Bulbul try to be good Boy/Girl.

Scout Promise

I promise that I will do my best to do my duty to "God" and my country, to help other people and to obey the Scout law.

Guide Promise

I promise that I will do my best to do my duty to "God and my country, to help other people and to obey the Guide law.

Bunny Law

I shall try to be good Boy/Girl.

Bunny Law

Bunny Law try to be good Boy/Girl.

Scout Promise

I promise that I will do my best to do my duty to "God and my country, to help other people and to obey the Scout law.

Guide Promise

I promise that I will do my best to do my duty to "God and my country, to help other people and to obey the Guide law.

*Note: The word 'Dharma', may be substituted for the word 'God' if so desired.

Scout / Guide Law

1. A Scout / Guide is trustworthy.
2. A Scout / Guide is loyal.
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5. A Scout / Guide is a friend to animals and loves nature.
6. A Scout / Guide is disciplined and helps protect public property.
7. A Scout / Guide is courageous.
8. A Scout / Guide is thrifty.
9. A Scout / Guide is pure in thought, word and deed.
RULES

CHAPTER 1 NATIONAL ASSOCIATION

1. Name: The name of the Association shall be "The Bharat Scouts and Guides".

2. Registered Office: The Registered Office of the Association shall be situated at The Bharat Scouts and Guides, Lakshmi Mazumdar Bhavan, 16, Mahatma Gandhi Marg, Indraprastha Estate, New Delhi - 110002, or at such other place or places as may be decided from time to time by the National Council.

3. Definitions:
   (1) Scouter means a person who holds a warrant in the Scout Wing of the Movement.
   (2) Guider means a person who holds a warrant in the Guide Wing of the Movement.
   (3) Scout Group means a complete unit of three sections of the Scout Wing of the Movement and includes Cub Pack, Scout Troop and Rover Crew, or any one or more of the said sections wherever the context so permits or requires.
   (4) Guide Group means a complete unit of three sections of the Guide Wing of the Movement and includes Bulbul Flock, Guide Company and Ranger Team or any one or more of the said sections wherever the context so permits or requires.
   (5) Training Counsellor of Scouts means Training Counsellor Cub, Training Counsellor Scout and Training Counsellor Rover.
   (7) Year means the financial year from April to March.
   (8) Association means the Bharat Scouts and Guides.

Volunteer leader means: A Volunteer leader is one who...
performs service / functions in the honorary capacity in the Bharat Scouts and Guides does not receive any monthly salary from the Association.

(10) Professional leader means: - A Professional leader is one who is duly appointed by a competent authority in the Bharat Scouts and Guides on a monthly salary and is governed by the Service Conduct Rules of the Association.

4.1 Membership

(1) The Membership of the National Association is open to citizens of India; who subscribe to the Fundamentals, which includes Purpose, Principles, the Methods, the Promise and the Law.

Provided, a citizen of any other nationality residing for the time being in India may be admitted as a member on the recommendation of the State Chief Commissioner and with the approval of the Chief National Commissioner.

Provided, further, that such person subscribes to the Scout or Guide Promise as hereunder:

Oh my honour I promise that I will do my best
To do my duty to God* and India To help other people and To obey the Scout or Guide Law.

Note: *The word 'Dharma' may be substituted for the word 'God' if so desired.

4.2 The membership of the National Association shall consist of:

(a) General Members,
(b) Life Members,
(c) Ordinary Members,
(d) Members of the State, District or Divisional and Local Associations,
(e) Members of the National Council of the Bharat Scouts & Guides,
(f) Special Members,
(g) The Bharat Scouts & Guides Fellows.

a) General Members:

(i) Beneficiaries i.e. Bunnies, Cubs/Bulbuls, Scouts / Guides, Rovers /Rangers, Lone Scouts /Guides, Lone Rovers /Rangers, Air Scouts /Guides, Air Rovers / Rangers, Sea Scouts /Guides, Sea Rovers

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(ii) Adult Leaders i.e. Scouters, Guiders, Commissioners who hold valid warrants and trainers who hold Honourable Charge.

b) Life Members:
Life Members are those who are admitted as such by the National Executive Committee and who have paid Life Membership Fee as prescribed.

c) Ordinary Members:
Ordinary Members are those who are admitted as such by the National Executive Committee and who have paid annual subscription fee as prescribed and shall include Adult Leaders provided, further, that they are not in arrears.

d) Member of the State, District or Divisional and Local Associations.

e) Members of the National Council of the Bharat Scouts & Guides.

f) Special Members:
Special Members are those who are admitted as such by the National Executive Committee for their meritorious Contribution to the movement.

(g) The Bharat Scouts & Guides Fellows.

4.3 Termination of Membership:

(1) If any member is found guilty of criminal offence, involving moral turpitude, his/her membership shall be terminated and any award/privilege shall be withdrawn.

(2) If any member while supporting any other Parallel Organization with malafide intentions is found indulging in activities detrimental to the interests of the movement or bring disrepute to the organization by way of writings in publications/media or confirmed propaganda against the interests of the movement/organization shall be liable to be terminated from the organization provided, due enquiry takes place and due opportunity is provided, to the persons(s) to be heard.

(3) If any member of the Bharat Scouts & Guides is found to be a member of any Parallel organization working in the name of Scouting and Guiding or is found aiding and

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4 Rules

abetting the activities of such an organization, his/ her
membership of the Bharat Scouts and Guides will be
terminated.

Note: Categories mentioned in Rule 4 (2) (a) (i), 4(2) (d), 4(2) (f) and 4
(2) (g) shall not be eligible to participate in the election of the National
Association at any level.

5. Chief Patron and Patron:
(1) There shall be a Chief Patron and the President of India
shall be invited to be the Chief Patron of the National
Association.
(2) There shall be a Patron and the Vice President of India be
invited to be the Patron of the National Association.

6. The National Council:
The National Council of the Association shall consist of
(1) The President;
(2) One or more but not more than six Vice-Presidents;
(3) The Chief National Commissioner;
(4) The Immediate Past Chief National Commissioner;
(5) The National Commissioner of Scouts;
(6) The National Commissioner of Guides;
(7) The International Commissioner of Scouts;
(8) The International Commissioner of Guides;
(9) The Deputy National Commissioner of Scouts;
(10) The Deputy National Commissioner of Guides;
(11) The National Treasurer;
(12) The Director;
(13) The Joint Director (Support Services);
(14) The Joint Director of Scouts (Operation);
(15) The Joint Director of Guides (Operation);
(16) The Deputy Director of Scouts (Boy Programme);
(17) The Deputy Director of Guides (Girl Programme);
(18) The Deputy Director of Scouts (Leader Training);
(19) The Deputy Director of Guides (Leader Training);
(20) The Deputy Director of Scouts (Projects);
(21) The Deputy Director of Guides (Projects);
(22) One or more but not more than twelve National Headquarters
Commissioners for both Scout and Guide Wings.
(23) The State Chief Commissioners;
(24) The State Commissioner of Scouts;
(25) The State Commissioner of Guides;
(26) One or more but not more than seven members co-opted by the National Council on the recommendation of the National Executive Committee, at least three of whom shall be women and one B S & G Fellow.
(27) Elected representatives of the State Association at the rate of one member for every 8000 Scouts and one member of 5000 Guides, computed on the census for the last but one year preceding the election but not more than six members in all from a State but not less than one member from the Scout Wing and one member from the Guide Wing of each state with not less than 1500 Scouts and not less than 500 Guides registered with the State Associations.
Provided, where the number of Guides in a state is more than 5,000 at least two members from the Guide Wing shall be included in the representatives of the State Associations.
Explanation: The Word 'Scout' includes Cubs, Scouts, Rovers and the word 'Guide' includes Bulbuls, Guides and Rangers.

27 (a) In case of Railway States:
The newly formed railway zones are recognised as states for the purpose of their representation on the National Council and also to work / function within the framework of rules given in the RULES BOOK of the Bharat Scouts and Guides raising the total number of railway states from 9 to 16.

27 (b) From the eligible number of National Council members, following members will have the power of voting in the election once in five years for electing the office bearers of the National Council and whenever voting is resorted to in the National Council meeting.
(i) State Chief Commissioner
(ii) A representative from Scout wing if admissible as per census mentioned in Rule 6 (27)
(iii) A representative from Guide Wing if admissible as per census mentioned in Rule 6 (27).
(iv) The State Commissioner (Scouts) and the State Commissioner (Guides) will also be the member of National Council however, their status will be that of the Non-Voting members.

Note: This has been formally agreed by the Chairman, Railway Scout Guide Board in writing vide his formal letter No: D.O. NO. E (W) 2008/WE - 6/18 dated: 18.03.2014 to the Hon’ble National Commissioner, Bharat Scouts and Guides.

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The above has also been recommended by the Railway Coordination Sub Committee in its meeting held on 06th July, 2014 at National Headquarters.

(28) One or more but not more than five members at the rate of one member for every ten Life Members elected by the Life Members of the National Association from among themselves one of whom shall be a woman.

(29) One or more but not more than ten members elected by the Ordinary Members of the National Association from among themselves at the rate of one member for every 100 members one of whom shall be a woman;

(30) One or more but not more than six Special Members admitted as such by the National Council for meritorious service rendered to the Movement.

(31) Two young leaders below the age of 30 years co-opted by the President on recommendation of the Chief National Commissioner from among the members of National Association, one of whom shall be a woman.

Provided, however, the National Council shall have the power to act notwithstanding any vacancy in the membership there of.

Provided, further, that any member of the National Council who is a member by virtue of office shall cease to be a member of the Council when he/she ceases to hold such office.

7. Duration of the National Council:
The National Council shall continue for Five years from the date of its first meeting.
Provided, that the duration of the National Council may be extended but not more than twelve months on the recommendation of the National Executive Committee by a decision of 2/3 majority of members present at a Special Meeting of the National Council called for the purpose, notice of which shall be given to every member of the National Council, not less than one month prior to the meeting.

8. Powers and Functions of the National Council:
(1) The National Council shall be a supreme body of the Bharat Scouts and Guides; its decisions of all the matters not expressly provided for in the Rules, the A.P.R.O and the Bye Laws shall be final.

(2) The powers and functions of the National Council are:

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(a) to lay down the Policy of the Movement;
(b) to elect when due to the office bearers and the members of the National Executive Committee and the members of the Finance Committee in accordance with the Rules and Bye Laws of the National Association;
(c) to consider and approve the Budget of the National Association;
(d) to consider and approve the Annual Report and the Annual Audited Statement of Accounts and Balance Sheet of the National Association;
(e) (i) to lay down the Rules of the National Association, the State Association, the District or Divisional Association and the Local Association and Group Organization and make additions, deletions, amendments and alterations there to;
(ii) to lay down the bye-laws of the National Association and to make additions, decisions, deletions, amendments and alterations there to;
(iii) to lay down Rules for Uniform, Warrants, Decorations and Awards;
(f) to acquire, hold, administer, pledge, mortgage, alienate and dispose of property movable and immovable;
(g) to lend and borrow with or without security and to raise funds and invest money for any of the purposes of the National Association;
(h) to appoint Auditors and fix for their remuneration;
(i) to do all other things as are required for the furtherance of the Aims and Objects of the Association.

9. The National Association shall sue and be sued in the name of the Director.

10. Meetings of the National Council:
(1) The Ordinary Annual Meetings:
(a) The National Council shall ordinarily meet once every year not later than 30th November or on such date or dates as may be decided by the National Executive Committee in consultation with the President.
(b) Notice of such meeting with time and date and place shall be sent to the members at least sixty day before the date of the meeting and the Agenda
shall be sent at least one month before the date of meeting.

(c) Notice of Resolutions duly proposed and seconded and subjects to the consideration of the National Council shall reach the Director 30 days before the date of the meeting.

(d) Such resolutions and subjects as are admitted by the President in consultation with the Chief National Commissioner shall be communicated to the members of the National Council fourteen days before the date of the meeting.

(e) The quorum of the meeting shall be one-tenth of total number of members of the National Council or 30 members whichever is less.

8 Rules
(e) Save as otherwise provided in the Societies Registration Act (Act XXI) of 1860 and in these rules all questions before the National Council shall be decided by a simple majority of vote. In case of equal number of votes, the Chairman of the Meeting shall have a casting vote, in addition to his own vote.

(f) The president shall preside over the meeting of the National Council. In the absence of the President, one of the Vice-Presidents, senior by age, shall preside. In the absence of the President, and the Vice-Presidents one of the members elected by the members present, shall preside.

(2) Business to be transacted at the Ordinary Annual Meeting:
At the Ordinary Annual Meeting the following business shall be transacted:

(a) Confirmation of the minutes of the previous meeting;
(b) Business Arising;
(c) Consideration and adoption of the Annual Report;
(d) Consideration and adoption of the Audited Statement of Accounts and Balance Sheet;
(e) Consideration and approval of the Budget;
(f) Consideration of resolutions and subjects of which the Notice has been given;
(g) Consideration of such matters as have been tabled by the National Executive Committee and included in the Agenda;
(h) Consideration of matters not included in the Agenda but which are brought before the Council with the permission of the President;
(i) Election of the Office Bearers and members of the National Executive Committee and Finance Committee when due;
(j) Consideration of the appointment of Auditors and fix remuneration when due.
(3) The Adjourned Ordinary Annual Meeting:
   If within half an hour after the time appointed for the meeting, a quorum is not present the meeting shall stand adjourned for one hour from the appointed time to be held at the same place and at such adjourned meeting, notwithstanding want of quorum, the members present may transact the business tabled for the meeting, but no other business.

(4) Special Meeting:
   (a) A Special Meeting of the National Council other than a Special Meeting for the purpose of Section 12 of the Societies Registration Act may be convened either by the Chief National Commissioner or the National Executive Committee in consultation with the President for transaction of specified business.
   (b) A Special Meeting of the National Council shall also be convened on receipt of a written requisition by at least one third of the members of the National Council for the transaction of the business specified in the requisition.
   (c) Notice of such Special Meeting other than a Special Meeting for the purpose of section 12 of Societies Registration Act, with date, place, time and the Agenda shall be given not less than 30 days before the date of the meeting.
   (d) The quorum for any such Special Meeting shall be one fifth of the members of the National Council or forty (40) whichever is less and the provisions of Rule 10 (3) shall not apply to such Special Meeting.

11. The Office Bearers and Officers of the National Association:
The Office Bearers and Officers of the National Association are:
   (1) The President
   (2) The Vice-President
   (3) The Chief National Commissioner
   (4) The National Commissioner of Scouts
   (5) The National Commissioner of Guides
   (6) The International Commissioner of Scouts
   (7) The International Commissioner of Guides
(8) The Deputy National Commissioner of Scouts
(9) The Deputy National Commissioner of Guides
(10) The National Treasurer
(11) The National Headquarters Commissioners
(12) The Director
(13) The Joint Director (Support Services)
(14) The Joint Director of Scouts (Operations)
(15) The Joint Director of Guides (Operations)
(16) The Deputy Director of Scouts (Boy Programme)
(17) The Deputy Director of Guides (Girl Programme)
(18) The Deputy Director of Scouts (Leader Training)
(19) The Deputy Director of Guides (Leader Training)
(20) The Deputy Director of Scouts (Projects)
(21) The Deputy Director of Guides (Projects)
(22) The Assistant Directors
(23) Other Officers as may be appointed in accordance with these rules.

12. The President:
   (1) The President shall be elected by the National Council from among the citizens of India who subscribe to the Aims and Objects of the Association.
   (2) The President shall hold office for Five years or for the duration of the National Council, as the case may be, provided, however, he/she shall continue to hold office until his/her successor is elected.
   (3) The President shall preside over the meeting of the National Council.
   (4) In the event of a vacancy in the office of the President, the Vice President, senior by age shall act as President until a new President is elected for the remainder of the term.

13. The Vice Presidents:
   (1) There shall be one or more, but not more than six Vice Presidents out of whom, three shall be women. In case no nominations received from women, the vacancies will be filled by men and vice versa.
(2) The Vice-President shall be elected by the National Council from among the members of the National Association.

(3) The Vice-President shall hold office for five years or for the duration of the National Council, as the case may be.

(4) When the President is not present, one of the Vice-President, senior by age may preside over the Ordinary and Special meetings of the National Council.

14. The Chief National Commissioner:
   (1) The Chief National Commissioner shall be elected by the National Council from among the members, who has an experience as a warranted commissioner for at least 5 years at National/State Level.
   
   (2) (a) The Chief National Commissioner shall hold office for a period of five years or for the duration of the National Council, as the case may be, provided however, the Chief National Commissioner shall hold office until his/her successor is elected.

   In the event of a vacancy in the office of the Chief National Commissioner, the National Commissioner, senior by age or if there is only one National Commissioner, the said National Commissioner shall act as Chief National Commissioner until a new Chief National Commissioner is elected for the remainder of the term. The election of the new Chief National Commissioner shall be held as soon as practicable.

The Chief National Commissioner shall be the Chairman of the National Executive Committee and the Chief Executive Head of the National Association.

The Powers and Functions of the Chief National Commissioner shall be:

   a) to preside over the meetings of the National Executive Committee, The Planning Committee, the Finance Committee and such other Committees of which he may be a member and Chairman.

   b) to appoint the National Commissioner of Scouts and the National Commissioner of Guides.

(b)
c) to appoint the International Commissioner of Scouts and the International Commissioner of Guides in consultation with the concerned National Commissioner.

d) to appoint the Deputy National Commissioner of Scouts and the Deputy National Commissioner of Guides in consultation with the concerned National Commissioner.

e) (i) to appoint the National Headquarters Commissioners for specific functions in consultation with the concerned National Commissioner.

(ii) to constitute Committees and nominate its Chairpersons and members for specific purpose.

f) to appoint the National Headquarters Advisors for any specific purpose and decide their terms of office in consultation with the National Executive Committee.

g) to appoint the Director and Joint Director (Support Services) in consultation with the National Executive Committee.

h) to appoint the Joint Director of Scouts (Operations) and the Joint Director of Guides (Operations), the Deputy Director of Scouts (Boy Programme), the Dy. Director of Guides (Girl Programme), the Dy. Director of Scouts (Leader Training) the Dy. Director of Guides (Leader Training), the Dy. Director of Scouts (Projects), the Dy. Director of Guides (Projects) and such other officers as may be necessary in consultation with the concerned National Commissioner and the National Executive Committee.

i) to organize and implement or cause to be implemented the work of the National Association.

j) to secure and enforce adherence to the Aim and Objects, Rules and Bye-Laws and Aims, Policy Rules and Organization.

k) (i) to administer or cause to be administered the finance and properties, moveables and immovable of the National Association.

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(ii) to sanction expenditure in accordance with the Budget and in special cases, in excess of the budget subject to the ratification of the National Executive Committee and the National Council at the next meeting.

l) to enquire into and give decision on all matters referred to him/her and report the same to the National Executive Committee. m) to publish or cause to be published Scouts and Guides Literature. n) to confer awards in consultation with the concerned National Commissioner and the National Executive Committee in accordance with the rules.

o) to invite specially any person or persons to attend and address any meeting of the National Executive Committee and with the consent of the President, National Council; p) to issue warrants of appointment to the Commissioners at the National Level and the State Chief Commissioner, the State Commissioner of Scouts and the State Commissioner of Guides of State Level and to withdraw warrants of appointment of officials appointed by him/her at the National Level. q) to advise the State Chief Commissioners for better administration of the State Associations. r) to withdraw warrants of appointments to Commissioners issued by him/her. s) to perform or arrange for the performance of functions of State Chief Commissioner during a vacancy.

t) if the Chief National Commissioner is of the opinion that a serious dispute or a serious breach of the Aims and Objects, Rules, Bye laws and Aims, Policy, Rules and organization has taken place in a State Association or if there is serious mal-administration or break down in the affairs of a State Association, he/she may act as hereunder provided:-

(i) the Chief National Commissioner may appoint Commission to enquire into the matter with such terms of reference as he/she may deem necessary and on receipt of the report of such Commission and on consideration of and the representations of the State Chief Commissioner in the matter, if the Chief National Commissioner is still of the opinion
that a serious dispute or a serious breach of the Aims and Objects, Rules, Bye-laws and Aims, Policy, Rules and organization of the Association has taken place or that there is a serious mal-administration or breakdown for reasons recorded in writing, he/she may:-

(ii) direct the State Chief Commissioner to convene a special meeting of the State Council for adoption of remedial measure for which purpose, the Chief National Commissioner may appoint a special Representative under whose supervision and direction the special meeting of the State Council shall be held within 90 days from the issue of a direction of the meeting for the adoption of remedial measures and whose directions on all matters in regard to the proper constitution of the State Council and any dispute in regard to its membership or the proper procedure to be adopted for the conduct of the meeting and such other cognate matters shall be final and if no such special meeting is held and even if a special meeting is held the serious breach is not rectified or the mal-administration is not set right as the case may be, the Chief National Commissioner may:

(iii) suspend or cancel the warrants of the State Chief Commissioner, the State Commissioner of Scouts, the State Commissioner of Guides and if necessary the warrants of the Assistant State Commissioners, Headquarters Commissioners, District Chief Commissioners, District Commissioners, the Scouters and Guiders and appoint substitutes in their places, if necessary, and

(iv) suspend or cancel appointment of the State Treasurer, State Secretary and other officers, suspend or dissolve the State Council and the State Executive Committee and entrust the functions to any person or persons and arrange for the reconstitution of the State Council, the State Executive Committee and the election and
appointment of other office bearers as early as possible for which purpose the Chief National Commissioner may issue such further directions as he/she may deem proper and necessary.

(v) Whenever and wherever there is a break-down of the administration of the State Association, the Chief National Commissioner shall have power to appoint a person to conduct elections to the State Council, the State Executive Committee and officers of the State Association so as to restore normalcy of administration and take such further action as may be deemed necessary in this regard.

(vi) The action taken by the Chief National Commissioner as above shall be reported to the National Executive Committee as early as possible for such action as the National Executive Committee may deem fit and its decision shall be final.

15. Election of the President, the Vice Presidents and Chief National Commissioner for the third and consecutive terms:
If the same person is nominated for the office of the President or Vice President or Chief National Commissioner for the third or any other consecutive terms, he/she shall be declared elected by simple majority.

16. The National Commissioner of Scouts and the National Commissioner of Guides:
(1) The National Commissioner of Scouts and the National Commissioner of Guides shall be appointed by the Chief National Commissioner from among the Members of the Association.

(2) The National Commissioner of Scouts and the National Commissioner of Guides shall be appointed for not more than five years and hold the office for such a period as may be specified in the warrant issued by the Chief National Commissioner.

(3) The functions of the National Commissioner of Scouts and the National Commissioner of Guides as the head of their respective Wings and the respective National Scout/Guide Committee shall be to advise, aid and assist the Chief National Commissioner in the performance of his/her duties and in administration of the Scout and Guide Wings respectively.
(4) The matters in respect of the Scout Wing shall be routed to the Chief National Commissioner through the National Commissioner of Scouts and all matters in respect of the Guide Wing shall be routed to the Chief National Commissioner through the National Commissioner of Guides as and when it becomes necessary.

17. The International Commissioner of Scouts and the International Commissioner of Guides:

(1) The International Commissioner of Scouts and the International Commissioner of Guides shall be appointed by the Chief National Commissioner in consultation with the concerned National Commissioners from among the Members of the Association for not more than five years and hold the office for such a period as may be specified in the warrant issued by the Chief National Commissioner.

(2) The functions of the International Commissioner of Scouts and the International Commissioner of Guides shall be:
   a) to be responsible for relations with Scouts and Guides Association respectively in other countries and with Indian Groups formed in other countries;
   b) to issue letters of introduction of Scouts and Guides and Scouters and Guiders respectively on their visits to other countries;
   c) to assist in the selection of persons for International events and visits;
   d) to arrange programmes for visitors from abroad; and
   e) to do such other things as are necessary for the performances to the office.

18. The Deputy National Commissioner of Scouts and the Deputy National Commissioner of Guides:

(1) The Deputy National Commissioner of Scouts and the Deputy National Commissioner of Guides may be appointed by the Chief National Commissioner from among the members of the Association who have at least for the five years held the posts of Commissioner at National or State Level in consultation with the concerned National Commissioners.

(2) The Deputy National Commissioner of Scouts and Deputy National Commissioner of Guides may be appointed for not more than five years and hold the office for such a period as may be specified in the warrant issued by the

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Chief National Commissioner.

(3) The functions of the Deputy National Commissioner of Scouts and the Deputy National Commissioner of Guides shall be to advise, aid and assist the concerned National Commissioner to the administration of his/ her wing.

19. The National Treasurer:

(1) The National Treasurer shall be elected by the National Executive Committee from among the Members of the Association;

(2) (a) The National Treasurer shall hold office for not more than five years or for the duration of the National Executive Committee as the case may be provided, however that he shall continue to hold office until his/her successor is elected.

(b) In the event of a vacancy in the office of the National Treasurer, a person appointed by the Chief National Commissioner from among the Members of the National Association shall perform the functions of the National Treasurer until a new National Treasurer is elected by the National Executive Committee for the remainder of the term.

(3) The functions of the National Treasurer shall be to keep and maintain the Accounts of the National Association, to be responsible to the National Council, the National Executive Committee and the Chief National Commissioner for the proper expenditure and maintenance of funds and accounts to arrange for the Annual Audit of Balance Sheet, to prepare the Budget for presentation to the National Executive Committee and the National Council, to receive all money and remit them in bank or banks as decided by the National Executive Committee to the respective accounts, to pay money on proper sanction.

(4) The office of the National Treasurer shall not be combined with any other office in the National Association.

20. The National Headquarters Commissioners:

The National Headquarters Commissioners not more than twelve for both Scout and Guide Wings may be appointed by the Chief National Commissioner in consultation with the concerned National Commissioner for specific functions and for
not more than five years. They shall perform such functions as may be assigned to them by the Chief National Commissioner.

21. The Director and the Joint Director (Support Services):

(1) The Director and the Joint Director (Support Services) shall be appointed by the Chief National Commissioner in accordance with the Service Conduct Rules on the terms and conditions contained in the order of appointment as the case may be and in consultation with the two National Commissioners and the National Executive Committee. One of them shall be a woman. The terms and conditions of their service shall be such as laid down in the Service Conduct Rules.

(2) (a) The Director and the Joint Director (Support Services) shall be the Secretary and the Joint Secretary of the National Council and the National Executive Committee.

(b) The Director shall be responsible for the due and effective administration of the National Association.

(c) The Director shall appoint the salaried members of the staff in accordance with the Service Conduct Rules on the terms and conditions contained in the order of appointment, as the case may be, subject to the approval of the Chief National Commissioner.

(d) The Director shall be in charge of the day to day administration and shall be responsible for secretarial work of the National Association.

(e) The Director shall keep and maintain all registers, books, papers and records of the National Association.

(f) The Director shall prepare Annual Report and the Annual Census.

(g) The Director shall be in charge of all correspondence and communication of the National Association.

(h) The Director shall prepare the Agenda for the meetings of the National Council, the National Executive Committee and other Committees and issue notices of the meetings.

(i) The Director, being Leader of the Professionals delegates, supervises and evaluates the jobs of different departments of both Scout and Guide Wings and reports to the Chief National Commissioner.

(j) The Director shall be the editor and Publisher of the official organ of the Bharat Scouts and Guides and other journals and

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(k) The Joint Director (Support Services) shall help and assist the Director in all his/her work and in particular be responsible for the work pertaining to:
   a) Finance
   b) Secretarial work
   c) Publicity and Public Relations
   d) Stores and Sales and maintenance of properties supervising the work of the respective offices.

22. The Joint Director of Scouts (Operations), the Joint Director of Guides (Operations) and the Joint Director of National Training Centre:

   (1) The Joint Director of Scouts (Operations), the Joint Director of Guides (Operations) and Joint Director of National Training Centre male or female shall be appointed by the Chief National Commissioner in consultation with the National Commissioners and the National Executive Committee in accordance with the Service Rules and terms of conditions contained in the order of appointment, as the case may be. The Terms and Conditions of their service shall be such as laid down in the Service Rules;

   (2) (a) The Joint Directors of Scouts and Guides (Operations) are responsible to the Director in planning, supervising and consolidating the work of the Deputy Directors and other field staff of their respective wings coordinating training and programme activities.

   (b) The Joint Directors of Scouts and Guides (Operations) shall lead, guide and coordinate the work of S.O.Cs and S.T.Cs in achieving the National Targets of the Organizations.

   (c) The Joint Director of Scouts and Guides (Operations) shall organise and conduct all National level events leaving as much freedom as necessary to the Dy. Directors.

   (d) The Joint Director of Scouts (Operations) and the Joint Director of Guides (Operations) shall be the
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21. The Secretary of the National Scout Committee and the National Guide Committee respectively.

(3) (a) The Joint Director (National Training Centre) shall oversee the activities of the National Training Centre, Pachmarhi and shall administer the activities of the National Training Centre.

(b) The Joint Director of National Training Centre shall be responsible to the Director to consolidate the work of all Deputy Directors at National Training Centre and Report to Director and ensure smooth administration of the Activities of Training of Scout and Guide Wings and National Adventure Institute.

23. The Deputy Director of Scouts (Boy Programme) and the Deputy Director of Guides (Girl Programme).

(1) The Deputy Director of Scouts (Boy Programme) and the Deputy Director of Guides (Girl Programme) shall be appointed by the Chief National Commissioner in accordance with the Service Rules or the terms and conditions contained in the order of appointment in consultation with the Concerned National Commissioner and the National Executive Committee and their terms and conditions or service shall be such as laid down in the Service Rules.

(2) The functions of the Deputy Director of Scouts (Boy Programme), Deputy Director of Guides (Girl Programme) shall be to aid and assist the Joint Director of the wing in respect of:

a) Expansion of the movement,
b) Special branches of the wing,
c) Evaluation of effectiveness of Movement,
d) Organizing, conducting inter-state level events,
e) Help update the programme.

24. The Deputy Director of Scouts (Leader Training) and the Deputy Director of Guides (Leader Training).

(1) The Deputy Director of Scouts (Leader Training) and the Deputy Director of Guides (Leader Training) shall be appointed by the Chief National Commissioner in accordance with the Service Rules or the terms and conditions contained in the order of appointment in consultation with the concerned National Commissioner and the National Executive Committee and their terms
and conditions of service shall be such as laid down in the Service Rules.

(2) The function of the Deputy Director of Scouts (Leader Training) and the Deputy Director of Guides (Leaders Training) shall be to aid and assist the Joint Director of the Wing in respect of:

a) training of unit Leaders, Trainers and Leaders of Adults.
b) promote and conduct all types of camps and courses.
c) help update the Schemes of Training.
d) guide members of the Training Team.
e) issue H.W.B. Parchments to eligible candidates.
f) accord permission and supervise H.W.B. and other courses as per provisions made in the Scheme of Training.

(3) (a) The National Training Team:
The National Training Team shall consist of:

(1) Leader Trainers.
(2) Asst. Leader Trainers.

The Members of the Training Team are appointed as in the Scheme of Training. The Leader Trainers and Assistant Leader Trainers rank as commissioners. They will wear the H.W.B. Scarf and Beads/Pin of appropriate rank and will wear the rank badge of a Commissioner.

(4) The Sandhan:
The Sandhan is a Meet of the Members of all Training Teams in the Country. It shall meet periodically to make recommendations in respect of Scheme of Training.

25. The Deputy Director of Scouts (Projects) and the Deputy Director of Guides (Projects):

(1) The Deputy Director of Scouts and Guides (Projects) shall be appointed by the Chief National Commissioner in accordance with the Service Rules or the terms and conditions contained in the order of appointment in consultation with the concerned National Commissioner and the National Executive Committee and their terms and conditions of service shall be such as laid down in the Service Rules.
(2) The functions of the Deputy Director of Scouts and Guides (Projects) shall be to aid and assist the Joint Director of the Wing in respect of:
   a) publishing and supervising Community Services and Community Development Projects including P.M Shield and Upa-Rashtrapati Award Competitions promoted by the National Headquarters.
   b) help to implement the National Level Programmes in the areas/zones allotted to each.

26. The National Planning Committee:
   (1) There shall be a National Planning Committee. The National Planning Committee shall consist of the Chief National Commissioner, the National Commissioners of Scouts and Guides, the International Commissioners of Scouts and Guides, the Director, the Joint Director (Support Services), the Joint Director of Scouts and Guides (Operations) and the chairpersons of the State Planning Committee. The Chief National Commissioner will be the chairman and Director the Convenor.
   (2) The National Planning Committee shall consolidate all plans received from the State Planning committees and prepare a National plan both for long and short terms in consonance with policies laid down by the National Council and set National Targets after evaluating the outcome to previous year’s performance of the organization.
   (3) The National Planning Committee shall meet in December every year and publish the Plan at the earliest.

27. The Finance Committee:
   (1) The Finance Committee shall consist of the Chief National Commissioner, the National Commissioner of Scouts, the National Commissioner of Guides, the National Treasurer, Director, Joint Director (Support Services) and not more than five members elected by the National Council from among the members, two of whom shall be women. In case, no nomination is received from women, the vacancies will be filled by men and vice versa.
   (2) The Chief National Commissioner shall be the Chairman of the Finance Committee and the National Treasurer shall be the Secretary of the Committee.
   (3) The function of the Finance Committee shall be to raise funds and to examine and formulate the Budget, the Annual Statement of Accounts and the Balance Sheet and
such other financial matters as may be referred to it by the Chief National Commissioner for being placed before the National Executive Committee.

28. The Rules Committee:
   (1) The Rules Committee shall consist of the Chief National Commissioner, the National Commissioners of Scouts and Guides, the Deputy National Commissioners of Scouts and Guides, Director, Joint Director (Support Services), Joint Directors of Scouts and Guides (Operations), Deputy Director of Scouts and Guides (Leader Training), Deputy Director of Scouts and Guides (Boy/Girl Programmes), the Deputy Director of Scouts and Guides (Projects), Six Leader Trainers one each from Cub, Scout, Rover, Bulbul, Guide and Ranger Sections, Two Youth Committee representatives and such other members as may be nominated by the National Executive Committee on the recommendations of the Chief National Commissioner.
   (2) The Chairman of the Rules Committee shall be nominated by the Chief National Commissioner.
   (3) The Director shall be the Secretary of the Rules Committee.
   (4) All suggestions of amendments, additions, deletions and alterations of the Rules of the Bharat Scouts and Guides, A.P.R.O. Part I, Part II and Part III or the Bye Laws of the Bharat Scouts and Guides, suo moto of the suggestions received from the members of the Rules Committee or the State Associations or the members of the National Council these shall be first considered by the Rules Committee and the Rules Committee shall make its recommendations thereon to the National Executive Committee.

29. The National Executive Committee:
   1. (a) The National Executive Committee shall consist of:
      i) The Chief National Commissioner;
      ii) The National Commissioner of Scouts;
      iii) The National Commissioner of Guides;
      iv) The International Commissioner of Scouts;
      v) The International Commissioner of Guides;
      vi) The Deputy National Commissioner of Scouts;
      vii) The Deputy National Commissioner of Guides;

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viii) The National Treasurer;
ix) All the National Headquarters Commissioners;
x) The Director;
xi) The Joint Director (Support Services);
xii) The Joint Director of Scouts (Operations);
xiii) The Joint Director of Guides (Operations);
xiv) The Deputy Director Scouts (Leader Training);
xv) The Deputy Director Guides (Leader Training);
xvi) The Deputy Director of Scouts (Boy Programme);
xvii) The Deputy Director of Guides (Girl Programme);
xvii) The Deputy Director of Scouts (Projects) and xix) The Deputy Director of Guides (Projects).

(b) Twenty five Members elected by the National Council from among the representatives of State Associations in the National Council, twelve of whom shall be women, provided however, not more than two members, one of whom shall be a woman, shall be elected from any of the State Associations. In case, no nomination is received from women, the vacancies will be filled by men and vice versa.

c) Two members co-opted by the National Executive Committee from among the members of the National Association, one of whom shall be woman.

d) Two young leaders below the age of 30 years co-opted by the Chief National Commissioner from among the members of National Association on recommendation of National Commissioner, one of whom shall be woman.

(2) The term of the National Executive Committee shall be co-terminous with the terms of the National Council. Provided, any member of the National Executive Committee who is a member by virtue of his office shall cease to be a member of the National Executive Committee when he ceases to hold such office. Provided, further, the National Executive Committee shall have power to act notwithstanding any vacancy in the membership.

(3) The Chief National Commissioner shall be the Chairman and the Director shall be the Secretary of the National Executive Committee.

(4) The National Executive Committee shall meet at least once
in every year and as often as necessary for transaction of business.

30. Powers and Functions of the National Executive Committee are:
   (1) to affiliate the State Associations;
   (2) to form and reform State Associations;
   (3) to lay down the policy with regard to the General Scheme of Training of Adult Leaders; and for Advancement of Cubs, Scouts, Rovers, Bulbuls, Guides and Rangers on the recommendations of the Rules Committee and Sandhan;
   (4) to determine the membership of a person;
   (5) to recommend any special case of registration and administration of Scout and Guide Groups in an area or areas subject to the approval of the National Council;
   (6) to convene the meeting of the National Council;
   (7) to control and administer the funds and properties movable and immovable of the National Associations;
   (8) to recommend to the National Council consideration, approval and adoption of the Budget, Annual Statement of Accounts, Balance Sheet and the Annual Report;
   (9) to elect the National Treasurer when due;
   (10) i) On the recommendations of the Chief National Commissioner to appoint seven Trustees of whom Chief National Commissioner, National Commissioner of Scouts, National Commissioner of Guides, shall be ex-officio members and the remaining four members will be for a period of not exceeding five years.
       ii) The whole or part of properties, movable and immovable of National Association, shall be held by the Trustees in Trust for the Associations.
       iii) Whenever any vacancy occurs due to death, resignation or removal, a new Trustee for the remainder of the term shall be appointed by the National Executive Committee on the recommendation of the Chief National Commissioner.
   (11) to appoint Special officers and Special Committee for special purpose, whenever, necessary;
   (12) to frame the Rules of the National Association, the State Associations, the District or Divisional Associations, the Local Associations and the Group Organizations and the Rules and A.P.R.O.s and make additions, deletions, amendments and alterations thereto subject to the approval of the National Council;
   (13) to frame the Bye-Laws of the National Association, with such
modifications as may be necessary subject to the approval of the National Council;

Note: The National Executive Committee may refer the suggestions for the amendments, additions, deletions, and alterations of the above to the Rules Committee for its examinations and recommendations.

(14) to sanction posts, to fix scales of pay and to frame the Service Rules for the stipendiary officers and employees for the National Association;

(15) to decide on the institution of the Award and matters incidental thereto;

(16) to decide the design and production of Badges;

(17) to decide on matters as regards the World Organisation of Scout Movement and World Association of Girl Guides and Girl Scouts;

(18) to sanction and approve the organization of National and International Conferences, Rallies, Jamborees, Training Camps and Social Services;

(19) to fix the Annual Affiliation fee payable to the National Association by the State Associations and the Annual Individual Registration fee payable to the National Association by each Scout, Guide, Scouter and Guider registered with the State Associations;

(20) to deal with matters in regard to the control and coordination of Training and Programmes and activities;

(21) to advise on and coordinate the programme and activities of the State Associations, and enforce observance of Aims and Objects, Rules, Policy and Organisation;

(22) to uphold and promote the Aims and Objects of the Bharat Scouts and Guides and promote cooperation between the various State Associations, other organizations with similar aims and objects; and

(23) to do all matters connected with the National Association.

31. Meeting of the National Executive Committee:

(1) The National Executive Committee shall meet at least once in every year and so often as may be decided by the Chief National Commissioner for transaction of business.

(2) Notice of the Meeting with time, date and place together with the Agenda shall be sent to the members by post not less than twenty one days before the meeting.

(3) (a) Eight members of whom at least four are elected members shall form the quorum;

(b) If within half an hour after the time appointed for

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the meeting, a quorum is not present, the meeting shall stand adjourned for one hour from the appointed time, at the same place and a such adjourned meeting, notwithstanding want of quorum, the members present may transact the business tabled for the meeting, but no other business.

(4) The Chief National Commissioner shall preside over the meeting of the National Executive Committee and in the absence of the Chief National Commissioner, one of the members present and elected shall preside over the meeting of the National Executive Committee.

(5) At the instance of the Chief National Commissioner, urgent matters may be passed by the National Executive Committee in circulation by a majority of the total number of members and the same shall be reported to the National Executive Committee at its next meeting.

32. National Adult Resource Management Committee:
(1) There shall be a National Adult Resource Management Committee appointed by the Chief National Commissioner to give recommendation periodically to the National Council and National Executive Committee about the all round development and management of adult resources in the Movement.

(2) The National Adult Resources Management Committee shall consist of Chairman nominated by Chief National Commissioner, Deputy National Commissioner of Scouts and Guides, Joint Director of Scouts and Guides, Deputy Director of Scouts and Guides (Leader Training), Deputy Director of Scouts and Guides (Boy/Girl Programme), National Headquarters Commissioners of Cubs, Scouts, Rovers, Bulbuls, Guides, Rangers and two members from Youth Committee and other members as nominated by the Chief National Commissioner. The senior most Joint Director (Scouts) or (Guides) shall be the Secretary.

33. (1) The National Scout Committee:
(a) There shall be a National Scout Committee appointed by the National Executive Committee. The National Commissioner of Scouts shall be the Chairman and the International Commissioner of Scouts, the Deputy National Commissioner of Scouts, the Joint Director of

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Scouts (Operations), the Deputy Director of Scouts (Leader Training), the Deputy Director of Scouts (Boy Programme), the National Headquarters Commissioner of Cubs, Scouts, Rovers and two Scout Commissioners who are members of the National Executive committee appointed by the Chief National Commissioner and one young adult leader below the age of 30 years nominated by the Chief National Commissioner in consultation with the National Commissioner of Scouts shall be the members of the National Scout Committee. The National Commissioner of Guides, the Director and the Secretary of National Guide Committee shall be the ex-officio members. The Joint Director of Scouts (Operation) shall be the Secretary.

(b) The National Scout Committee shall make recommendations to the National Planning Committee as regards the Programme of Training and other events and activities of the Scout Wing.

(c) The National Scout Committee shall be in charge of the expenditure of funds allocated for the Scout Wing subject to the overall control of the Chief National Commissioner.

(2) The National Guide Committee:

(a) There shall be a National Guide Committee appointed by the National Executive Committee. The National Commissioner of Guides shall be the chairperson and the International Commissioner of Guides, the Deputy National Commissioner of Guides, the Joint Director of Guides (Operations) the Deputy Director of Guides (Leader Training), the Deputy Director of Guides (Girl Programme), the National Headquarters Commissioner for Bulbuls, Guides, Rangers and two Guides Commissioners who are members of the National Executive Committee appointed by the Chief National Commissioner and one young Adult Leader below the age of 30 years nominated by the Chief National Commissioner in consultation with the National Commissioner of Guides, shall be the members of the National Guide Committee. The National Commissioner of Scouts, the Director and the Secretary of the National Scout Committee shall be the ex-officio members. The Joint Director of Guides (Operations) shall be the Secretary.
(b) The National Guide Committee shall make recommendations to the National Planning Committee as regards the Programme of Training and other events and activities of the Guide Wing.

(c) The National Guide Committee shall be in charge of the expenditure of funds allocated for the Guide Wing subject to the overall control of the Chief National Commissioner.

(3) National Youth Committee:

National Scout and Guide Committee shall nominate members for the National Youth Committee from the State Youth Committee i.e. there shall be minimum five members from each wing and not more than twelve members in total including Chairperson and Vice Chairperson.

i. The National Youth Committee Chairman and Vice Chairman one of whom shall be young woman shall be nominated by the Chief National Commissioner.

ii. The Committee shall function in co-terminous with the National Council.

iii. The Youth Committee shall make recommendations to the National Scout & Guide Committee in respect with new activities to be conducted at National level.

iv. Two of the members from the Youth Committee shall be co-opted by the Chief National Commissioner as members of National Executive Committee, one of whom shall be woman in consultation with National Executive Committee.

Note: The Age of members of the Youth Committee should be between 18 to 30 years.

CHAPTER - II

REGIONAL ORGANISATION

34. There shall be a Regional Organisation for the purpose of decentralizing the authority and responsibility of Professionals of the National Headquarters for better management by results. The Organisation consists of stipendiary staff of the National Headquarters.

35. The Assistant Director:

(1) The Assistant Director shall be appointed by the Chief National Commissioner in consultation with the
National Commissioner Scout/Guide in accordance with the Service Rules or the terms and conditions contained in the order of appointment and his/her terms and conditions of service shall be laid down in the Service Conduct Rules.

(2) The post of the Assistant Director is stipendiary and is open for both men and women.

(3) Functions of the Assistant Director: He/she shall be responsible to the Director through the concerned Joint Director for the following functions:
   a) due and efficient administration of the Regional Office;
   b) keeping and maintaining all registers, books, papers and records to be kept at the Regional Office;
   c) managing all Support Services at the Regional Office.
   d) submitting a monthly consolidated report of the regional operations;
   e) being a Leader of the professionals at the Regional Office, delegates, supervises and evaluates the job of all other employees in the Regional Office.
   f) assist the State Associations in working towards National and State Targets.

(4) The Assistant Director will be a member of the State Council and the State Executive Committee of a State in the concerned Region.

36. The Regional Organising Commissioners of Scouts and Guides:
(1) The Regional Organising Commissioner of Scouts and the Regional Organising Commissioner of Guides shall be appointed by the Chief National Commissioner in accordance with Staff Service Conduct Rules of the Bharat Scouts and Guides.

(2) These posts are stipendiary and meant for assisting the Assistant Director in the operations of the respective Wings.

(3) Functions of the Regional Organising Commissioner of Scouts/Guides shall be:
   a) to be responsible to the Assistant Director in coordinating the activities in the States for
achieving the National and State Targets.

b) to be responsible to the Joint Director of the respective Wing through the Assistant Director for executing the Programme and Training policies of the NHQ.

c) to operate in the region with objectives agreed with the Assistant Director.

d) he/she is responsible to the Assistant Director in working for the mutually agreed goals and results.

e) he/she reports monthly to the Joint Director concerned through the Assistant Director.

CHAPTER III

STATE ASSOCIATION

37. State Association:
There shall be a State Association for each State and Union Territory in the Indian Union or for part or parts of a State or Union Territory in the Indian Union or for a part or parts of one or more States or Union Territories in the Indian Union or for such other areas or for organization such as the units of Indian Railways as may be delimited and determined from time to time by the National Executive Committee.

Provided, in special cases, the National Executive Committee may directly register and administer Scout and Guide Groups in any area or areas with the concurrence of the concerned State Associations.

37. (a) Procedure to be adopted / followed for forming the State Associations after the civil state is bifurcated:

1. The present State Chief Commissioner will be asked to bifurcate the present State Association into two, based on the notification by Govt. of India.

2. The geographical area and the number of districts will be precisely determined for both the states on the basis of the notifications by Government of India.

3. The Chief National Commissioner will issue orders for dissolution of the erstwhile (former) State Association.

4. The Chief National Commissioner shall appoint the present State Chief Commissioner to function as an
Administrator for both the State Associations till such time as the State Councils of the newly created State Associations are formed.

5. The Administrator will propose and submit a proposal of two Adhoc Committees for the newly created states to the Chief National Commissioner.
6. On receipt of such a proposal, Chief National Commissioner will accord approval to both the Adhoc Committees.

7. Generally the President, Vice-President, State Chief Commissioner, State Commissioner (S), State Commissioner (G), Headquarters Commissioners (S/G), Assistant State Commissioners (S/G), members of State Executive Committee, State Finance Committee, trainers residing in the areas of the respective states and nominee of the Chief National Commissioner will find a place in the list of two Adhoc Committees.

8. Geographical area, Districts in the bifurcated two states and the residential address of the office bearers will be the base for forming/constituting the two Adhoc Committees.

9. The senior most office bearer in the erstwhile State Association and residing in the area of newly formed State will be the Chairman of the Adhoc Committee.

10. The Administrator i.e. the State Chief Commissioner of the former State Association will hold the joint meeting of both the Adhoc committees and finalize:
   a. The geographical area and the number of Districts in consonance with the Govt. of India notification.
   b. The number of members of both the newly formed State Associations.
   c. The assets & liabilities of both the newly formed State Associations duly audited by the Chartered Accountant.
   d. Sharing of existing employees in proportion to the ratio mentioned in the Govt. of India notification.
   e. The calendar for formation of District Councils and elections of the office bearers of both the State Associations.
   Note: This rule is also applicable in case a District is bifurcated into two.
   f. Appointment of Returning Officer for conducting elections of State level office bearers in the independently held State Council meetings.
   g. Affiliation of newly formed two State Associations to the National Association of the Bharat Scouts & Guides.
   h. The bye laws for the guidance of newly formed State Associations which in turn will submit them to the State Council through the State Executive Committee for approval and later to the Chief National Commissioner.
38. The State Association shall be affiliated to the National Association and on such affiliation, the National Association shall issue a Charter signed by the Chief National Commissioner and The Director and by virtue of such Charter only the State Association shall function as such.

39. The State Association shall confirm and adhere to the Aims, Policies, Organisation and try to achieve the Targets of the National Association.

40. The State Association shall pay to the National Association annually such Affiliation fee and such annual Individual Registration Fee as may be fixed by the National Executive Committee and approved by the National Council from time to time and in default of such payment within a period of twelve months after the closure of the financial year for which the fees are due or within such extended period of time by the Chief National Commissioner being more than six months, the office bearers and elected representatives of the State Association on the National Council and the National Executive Committee shall not be entitled to attend, participate or vote at or stand for any election to the National Council and the National Executive Committee till such dues are paid.

41. The State Association shall sue and be sued in the name of the State Secretary.

42. Membership:
The Membership of the State Association is open to citizens of India; who subscribe to the Purpose and Objects and are residing within the territorial jurisdiction of the State Association.

Provided, citizen of any other National residing for the time being within the territorial jurisdiction of the State Association may be admitted as a member on the recommendation of the State Chief Commissioner and the approval of the Chief National Commissioner.

Provide, further that such person subscribes to the Scout or Guide Promise as hereunder:

Oh my honour I promise that I will do my best
To do my duty to God* and India.
To help other people and To
obey the Scout or Guide Law.

Note: *The word 'Dharma' may be substituted for the word
'God' if so desired.

43. The membership of the State Association shall consist of:
   (a) General Members,
   (b) Life Members,
   (c) Ordinary Members,
   (d) Members of the District or Divisional and Local Associations,
   (e) Institutional Members,
   (f) Special Members.

   a) General Members:
      (ii) Adult Leaders i.e. Scouters, Guiders, Commissioners who hold valid warrants and trainers who hold Honourable Charge.

   b) Life Members:
      Life Members are those who are admitted as such by the State Executive Committee and who have paid Life Membership Fee as prescribed.

   c) Ordinary Members:
      Ordinary Members are those who are admitted as such by the State Executive Committee and who have paid annual subscription fee as prescribed and shall include Adult Leaders provided, further, that they are not in arrears.

   d) Member of the District or Divisional and Local Association.

   e) Institutional Members: Institutional Members are those who are admitted as such by the State Executive Committee and who have paid subscription Fee as prescribed provided, further, that they are not in arrears.

   f) Special Members:
      Special Members are those who are admitted as
such by the State Executive Committee for their meritorious Contribution to the movement.

g) Termination of Membership:

(1) If any member is found guilty of criminal offence, involving moral turpitude, his/her membership shall be terminated and any award/privilege shall be withdrawn.

(2) If any member while supporting any other Parallel Organization with malafide intentions is found indulging in activities detrimental to the interests of the movement or bring disrepute to the organization by way of writings in publications/media or confirmed propaganda against the interests of the movement/organization shall be liable to be terminated from the organization provided, due enquiry takes place and due opportunity is provided, to the persons(s) to be heard.

(3) If any member of the Bharat Scouts & Guides is found to be a member of any Parallel organization working in the name of Scouting and Guiding or is found aiding and abetting the activities of such an organization, his/her membership of the Bharat Scouts and Guides will be terminated.

Note: Categories mentioned in Rule 43(a)(i), 43(d), 43(e), and 43(f) shall not be eligible to participate in the election of the State Association at any level.

44. (1) Patron: There may be a Patron and the Head of the State may be invited to be the Patron of the State Association.

(2) Vice-Patron: There may be one or more Vice Patrons who pay such contribution or donation as may be determined by the State Executive Committee, and are admitted as such by the State Executive Committee.

45. State Council:

The State Council shall consists of:

(1) The President,

(2) One or more but not more than six Vice Presidents;

(3) The State Chief Commissioner;

(4) The Immediate Past State Chief Commissioner;

(5) The State Commissioner of Scouts;

(6) The State Commissioner of Guides;
(7) The State Treasurer;
(8) The State Secretary;
(9) The Joint State Secretary;
(10) The Assistant State Commissioners of Scouts;
(11) The Assistant State Commissioners of Guides;
(12) The State Organizing Commissioner of Scouts;
(13) The State Organizing Commissioner of Guides;
(14) The Headquarter Commissioner of Scouts and Guides;
(15) The State Training Commissioner of Scouts;
(16) The State Training Commissioner of Guides;
(17) All District Chief Commissioners, All District Commissioners or Divisional Commissioners;
(18) All Assistant District Commissioners in charge of Local Association where there is no District Association;
(19) All Leader Trainers of Scouts holding valid Honourable Charges;
(20) All Leader Trainers of Guides holding valid Honourable Charges;
(21) One or more but not more than seven members co-opted by the State Council out of whom three shall be women;
(22) The Assistant Director of the Region;

(23) Elected representatives of District or Divisional Associations at the rate of one member for every 5000 Scouts and one member for every 3000 Guides computed on the census for the last but one year preceding the election but not more than six members in all from a District or Divisional Association of whom not less than two Group Scouters preferably one from an open unit and not less than two Group Guiders preferably one from an open unit of District or Divisional Association. Provided, that each District or Divisional Association shall have one Scouter and one Guider representative, notwithstanding the District does not possess the strength prescribed above;

Explanation: The word 'Scout' includes Cubs, Scouts, and Rovers and the word 'Guide' includes Bulbuls, Guides and Rangers.

(24) One or more at the rate of one for every ten members but not more than ten members in all to be elected by the Life Members of the State Association from among themselves.
two of whom shall be women.

(25) One or more at the rate of one for every twenty members but not more than ten members elected by the Ordinary Members of the State Association from among themselves two of whom shall be women.

(26) One or more but not more than three elected by the Institutional members of the State Association from among themselves two of whom shall be women.

(27) Special Members not more than three admitted as such by the State Council for meritorious services rendered to the Movement.

(28) Two young leaders below the age of 30 years co-opted by the President from among the members of the State Association on recommendation of State Chief Commissioner, one of whom shall be a woman.

Provided, that the State Council shall have power to act notwithstanding any vacancy in the members thereof;

Provided, further, that any member of the State Council who is a member by virtue of his office shall cease to be a member of the State Council when he ceases to hold such office.

46. Duration of the State Council:
The State Council shall continue for five years from the date of Meeting in which the New Council is constituted.
Provided, that under exceptional circumstances, to be specifically recorded in writing, the duration of the State Council may be extended by the Chief National Commissioner by not more than six months on the recommendation (to be justified in writing) of the State Executive Committee by a simple majority decision at a special meeting where at least 50% of the members of the State Executive Committee are present.

Provided, further, that if any State Association does not hold the meeting of the State Council during the period of its normal duration or extended period, the State Council shall stand dissolved on the expiry of the normal duration or extended duration, as the case may be, and Chief National Commissioner shall appoint an administrator to take over the function of running the affairs of the State Association. All the warranted office bearers of the State Association shall cease to function as such from the date of Appointment of the Administrator and their warrants of Appointment will be

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deemed to have become void. The Administrator so appointed by the Chief National Commissioner shall convene the State Council Meeting with the help of the State Secretary and/or any other suitable person/persons within ninety days for conducting the elections.

Note: Wherever the word 'he' appears in these rules, the same shall be deemed to include 'she'.

47. Powers and Functions of the State Council:

(1) The State Council shall be the supreme body of the State Association; its decisions in all matters not expressly provided, for in the Rules, the A.P.R.O and the Bye-Laws shall be final.

(2) The Powers and Functions of the State Council are:

(a) to elect, when due, the President, Vice President and State Chief Commissioner and members of the State Executive Committee and the members of the Finance Committee in accordance with the Rules and Bye-Laws of the State Association;

(b) to consider and approve the Budget of State Association;

(c) to consider and approve the Annual Report, the Annual Audited Statement of Accounts and the Balance Sheet.

(d) subject to the approval of the Chief National Commissioner to lay down the Bye-Laws of State Association and to make additions, deletions, amendments and alteration thereto;

(e) to initiate, promote and monitor activities in the State to achieve National and State Targets keeping in view the priorities of the State;

(f) to acquire, hold, administer, pledge, mortgage and dispose of property, movable and immovable;

(g) to lend and borrow with or without security to raise funds and invest money for any of the purpose of the Movement;

(h) to appoint Auditors and fix their remuneration;

(i) to do all other things as are required for the furtherance of the Aims and Objects of the Association.
48. Meetings of the State Council:

(1) Ordinary Meeting:

(a) The State Council shall ordinarily meet once in every year not later than 30th September provided, if for any valid reason it is not possible to hold the meeting within the aforesaid date, the matter shall be reported to the Chief National Commissioner along with the reasons for not holding the meeting within the stipulated time.

b) Notice of such meeting with time, date and place shall be sent to the members not less than 40 days before the date of the meeting and the agenda.
be sent to the members not less than one month before the date of the meeting.

c) Notice of resolutions duly proposed and seconded and subjects for the consideration of the State Council shall reach the State Secretary not less than thirty days before the date of the meeting; such resolutions and subjects shall be communicated to the members of the State Council 14 days before the date of the meeting.

d) Quorum for the meeting shall be one-tenth of the total number of members of the State Council or 20 members whichever is less.

e) All questions before the State Council shall be decided by a simple majority of votes. In the case of equal votes, the Chairman of the meeting shall have a casting vote in addition to his own vote.

f) The President shall preside over the meeting of the State Council; in the absence of the President, one of the Vice Presidents, senior by age, present shall preside. In the absence of the President and the Vice Presidents one of the members elected by members present shall preside.

(2) Business to be Transacted at the Ordinary Annual Meeting:
At the Ordinary Annual Meeting following business shall be transacted:

   a) Confirmation of the minutes of the previous meeting;
   b) Business arising;
   c) Consideration and adoption of the Annual Report;
   d) Consideration and adoption of the Annual Audited Statement of accounts and Annual Balance Sheet;
   e) Consideration and approval of the Budget;
   f) Consideration of the Resolution and subject of which the notice has been given;
   g) Consideration of such matters as have been tabled by the State Executive Committee and included in the Agenda;
h) Consideration of matters not included in the Agenda but which are brought before the council with the permission of the President;

i) Election of office bearers and members of the State Executive Committee, when due, and

j) Appointment of Auditors and fix their remuneration when due;

(3) Adjourned Ordinary Annual Meeting: If within half an hour after the time appointed for the meeting a quorum is not present, the meeting shall stand adjourned for one hour from the appointed time to be held at the same place and at such adjourned meeting, notwithstanding want of quorum, the members present may transact the business tabled for the meeting, but no other business.

(4) Special Meeting:

a) A Special meeting of the State may be convened either by the State Chief Commissioner or by the State Executive Committee in consultation with the President for transaction of specified business.

b) A Special meeting of the State Council shall also be convened on receipt of a written requisition by at least one third of the members of the State Council for the transaction of the business specified in the requisition;

c) Notice of a special meeting shall be given not less than thirty days before the meeting with the date, time, place and the agenda; and

d) The quorum for any special meeting shall be one fifth of the members or forty members of the State Council whichever is less and the provision of Rule 48 (3) shall not apply to such meeting.

49. The Office Bearers and Officers of the State Association:

The Office Bearers and Officers of the State Association:

(1) The President

(2) The Vice-President

(3) The State Chief Commissioner

(4) The State Commissioner of Scouts
(5) The State Commissioner of Guides
(6) The State Treasurer
(7) The State Secretary
(8) The Joint State Secretary and Assistant State Secretary, if any
(9) The Assistant State or Divisional Commissioners of Scouts
(10) The Assistant State or Divisional Commissioners of Guides
(11) The Headquarters Commissioners
(12) The State Organising Commissioner of Scouts
(13) The State Organising Commissioner of Guides
(14) The State Training Commissioner of Scouts
(15) The State Training Commissioner of Guides
(16) The Assistant State Training Commissioner of Scouts
(17) The Assistant State Training Commissioner of Guides
(18) The Joint and Assistant State Organising Commissioner of Scouts
(19) The Joint and Assistant State Organising Commissioner of Guides
(20) The Leader Trainers of Scouts and Guides
(21) The Assistant Leader Trainers of Scouts and Guides

50. The President

(1) The President shall be elected by the State Council from among the citizens of India who subscribes to the Aims and Objects and are residents of the State.

(2) The President shall hold office for five years or the duration of the State Council, as the case may be. Provided, however, he/she shall continue to hold office until his/her successor is elected.

Provided, further, where the Governor is the Patron, he/she may be invited to be the President of the State Association.

(3) The President shall preside over the meetings of the State Council.

(4) In the event of a vacancy in the office of the President, the Vice President senior by age, shall act as the President
51. The Vice Presidents:
   (1) There shall be one or more, but not more than six Vice Presidents, out of them three shall be women. In case, no nomination is received from women, the vacancies will be filled by men and vice versa.
   (2) The Vice Presidents shall be elected by the State Council from among the members of the State Association.
   (3) The Vice Presidents shall hold office for five years or for the duration of the State Council, as the case may be.
   (4) When the President is not present, one of the Vice Presidents, senior by age present may preside over the ordinary and special meetings of the State Council.

52. The State Chief Commissioner:
   (1) The State Chief Commissioner shall be elected by the State Council from among the members of the State Association.
   (2) The State Chief Commissioner shall hold office for a period of five years or for the duration of the State Council, as the case may be. Provided, however, the State Chief Commissioner shall hold office until his/her successor is elected.
   (3) In the event of a vacancy in the office of State Chief Commissioner the function of the State Chief Commissioner may be performed by the State Commissioner, senior by age or if there is only one State Commissioner, by the said State Commissioner, or if there is no State Commissioner, by such person as may be appointed pro-Term by the President of the State Association, until, a new State Chief Commissioner is elected for the remainder of the term. The election of the new State Chief Commissioner shall be held as soon as practicable.
   (4) The State Chief Commissioner shall be the Chairman of the State Executive Committee and the Chief Executive Head of the State Association.
   (5) The Functions of the State Chief Commissioner shall be:
(a) to preside over the meetings of the State Executive Committee and such other committees of which he/she is the Chairman;

(b) to appoint the State Commissioner of Scouts and the State Commissioner of Guides;

(c) (i) to appoint Headquarters Commissioners, for specific functions, not exceeding four for each of the Scout and Guide Wings in consultation with the concerned State Commissioner and the State Executive Committee.

(ii) To constitute Committees and nominate its Chairperson and members for specific purpose.

(d) to appoint the Assistant State Commissioner of Scouts and Guides in consultation with the concerned State Commissioners;

(e) to appoint the State Training Commissioner of Scouts and the State Training Commissioner of Guides, the Assistant State Training Commissioner of Scouts, the Assistant State Training Commissioner of Guides, District Chief Commissioners, and District Commissioners of Scouts and Guides in consultation with the concerned State Commissioners;

(f) to appoint the District Training Commissioner of Scouts, the District Training Commissioner of Guides, the District Organizing Commissioner of Scouts, the District Organizing Commissioner of Guides, the Assistant District Commissioner of Scouts, the Assistant District Commissioner of Guides in consultation with the concerned authorities laid down in the respective rules;

(g) to appoint the State Secretary, and the Joint State Secretary and Assistant State Secretary as the case may be in consultation with the State Executive Committee;

(h) to appoint the State Organizing Commissioner of Scouts, the State Organizing Commissioner of Guides, the Joint or Assistant State Organizing Commissioner of Scouts and Guides in consultation with the State Commissioners concerned and the State Executive Committee and in accordance with the Service Conduct Rules and to appoint such other Officers as may be
necessary;
(i) to organize and implement or cause to be implemented the work of the State Association in achieving the National Targets;
(j) to secure and enforce adherence to the Aims and Objects, Rules and Bye-Laws;
(k) to administer or cause to be administered the finances and the properties, movable and immovable of the State Association;
(l) to sanction expenditure in accordance with the Budget and in special cases in excess of the Budget subjects to such limits as may be laid down by the State Executive Committee and subject to ratification of the State Executive Committee and State Council at the next meeting,
(m) to enquire into and give decision on all matters referred to him/her and report the same to the State Executive Committee;
(n) to publish or cause to be published approved Scout and Guide Literature;
(o) to make and recommend awards in consultation with the State Executive Committee and in accordance with the Rules;
(p) to delegate his/her functions to one or both of the State Commissioner;
(q) to issue warrants to Commissioner in the State except State Commissioner of Scouts and the State Commissioner of Guides, and to withdraw warrants of appointments of officials appointed by him/her at the State and District levels;
(r) to perform and arrange to be performed the functions of the State Commissioner of Scouts and Guides or any other Commissioner during a vacancy;
(s) to sanction registration and issue of Charters to District or Divisional Association, Local Association and Groups of Scouts and Guides to issue and renew warrants of Scouters and Guiders and to withdraw warrants issued by him/her;
(t) to invite specially any person or persons to attend or address any meeting of the State Executive Committee and with the consent of the President, the State Council;
(u) to recommend to the Chief National Commissioner qualified persons for appointments as Leader Trainers and Assistant

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Leader Trainers for the State in consultation with the concerned State Commissioner and the State Training Commissioner;

(v) to act as herein provided; if the State Chief Commissioner is of opinion that a serious dispute or a serious breach of the Aims and Objects, Bye-Laws and Aims, Policy Rules and Organisation has taken place in a District, Divisional or Local Association or if there is a serious maladministration, breakdown in the affairs of the District or Divisional or Local Association, the State Chief Commissioner may appoint a commission to enquire into the matter with such terms of reference as he may deem necessary and on receipt of the report of such a commission and on consideration and the representation of the District or Divisional Commissioner as the case may be, if he/she is still of the opinion that a serious dispute or a serious breach of the Aims and Object, Rules, Bye-Laws and Aims, Policy, Rules and Organisation has taken place or that there is a serious maladministration or breakdown in the affairs of the District or Divisional or Local Association, he/she may for reason to be recorded in writing dissolve the District or Divisional or Local Association and cancel such warrants as are considered necessary and arrange for reconstitution of the District or Divisional or Local Association an issue warrants to suitable persons and the action taken under this provision shall be reported to the State Executive Committee and to the State Council at the next meeting;

(w) To do all acts and things necessary for due and efficient execution of the office.

53. Election of the President, the Vice-Presidents and the State Chief Commissioner for the third and consecutive term:
If the same person is nominated for the same office for the third or any other consecutive term, he shall be declared elected by simple majority.

54. The State Commissioner of Scouts and the State Commissioner of Guides:
(1) The State Commissioner of Scouts and Guides shall be appointed by the State Chief Commissioner from among the members of the State Association.
(2) The State Commissioner of Scouts and the State Commissioner of Guides shall be appointed for not more than five years and shall hold office for such a period as may be specified in the warrant issued by the Chief National Commissioner in accordance with the Rules.

(3) The function of the State Commissioner of Scouts and the State Commissioner of Guide as the heads of their respective Wings shall be:

a) generally to aid and assist the State Chief Commissioner in the performance of his/her duties in the respective Wings;

b) to make recommendations for the appointment of Assistant State Commissioners, State Training Commissioners, Leader Trainers and Assistant Leader Trainers for their respective Wings;

c) all matters in respect of the Scout Wing shall be routed to the State Chief Commissioner through the State Commissioner of Scouts and all matters in respect of the Guide Wing shall be routed to the State Chief Commissioner through the State Commissioner of Guides; and

d) the State Commissioner of Scouts shall be the Chairman of the State Scout Committee and the State Commissioner of Guides shall be the chairperson of the State Guide Committee.

55. The State Treasurer:

(1) The State Treasurer shall be elected by the State Executive Committee from among the members of the State Association.

(2) (a) The State Treasurer shall hold office for a period of not more than five years or for the duration of the State Executive Committee, as the case may be, provided, however, he/she shall continue to hold office until his/her successor is elected;

(b) In the event of a vacancy in the office of the State Treasurer, person appointed by the State Chief Commissioner from among members shall perform the functions of the State Treasurer and as soon as may be, the State Executive Committee shall elect a new Treasurer for the
The functions of the State Treasurer shall be to keep and maintain the accounts, to be responsible to the State Council and the State Executive Committee and State Chief Commissioner for the proper expenditure and maintenance of funds and accounts, to arrange for the Annual Budget for presentation to the State Executive Committee and State Council, to receive all money and remit them in the bank or banks as decided by the State Executive Committee to the respective accounts, and to pay money on proper sanction.

The office of the State Treasurer shall not be combined with any other office in the State Association.

The State Secretary, the Joint State Secretary and the Assistant State Secretary:

1. (a) The State Secretary and the Joint State Secretary, Honorary or Stipendiary, as the case may be, one of whom shall be a woman, shall be appointed by the State Chief Commissioner in consultation with the concerned State Commissioners and the State Executive Committee, and the terms and conditions contained in the order of appointment as the case may be. Provided, however, another Joint State Secretary may be appointed wherever and whenever necessary.

(b) Assistant State Secretaries, Honorary and Stipendiary, as the case may be, if any may be appointed by the State Chief Commissioner in consultation with the concerned State Commissioners and the State Executive Committee and if stipendiary in accordance with the Service Conduct Rules or the terms and conditions contained in the order of appointment, as the case may be.

(c) All Secretaries should undergo the Secretaries course within a year after appointment.

2. (a) The State Secretary and the Joint State Secretary shall be the Secretary and the Joint Secretary of the State Council and State Executive Committee.

(b) The State Secretary, if he is a man, shall be the Secretary of the State Scout Committee and the Joint State Secretary, if she is a woman, shall be the
Secretary of the State Guide Committee and vice versa, as the case may be, and they shall be responsible for all the work connected with their respective Wings.

(c) The State Secretary and the Joint State Secretary and the Assistant State Secretaries, if honorary shall not be appointed for more than five years at a time co-terminous with the term of the State Council.

Provided, however, that the Honorary State Secretary, Jt. State Secretary and Assistant State Secretary will continue till successor is appointed.

(3) The State Secretary shall be responsible for the due and efficient administration of the State Association and coordinate and help the State Chief Commissioner in achieving the National and State Targets.

(4) The State Secretary shall appoint salaried members of the Staff in accordance with the Service Conduct Rules or the Terms and conditions contained in the order of appointment, as the case may be and subject to the approval of the State Chief Commissioner.

(5) The State Secretary shall be in charge of the day to day administration and shall be responsible for the secretarial work of the State Association.

(6) The Secretary shall keep and maintain registers, books, papers and records of the State Association.

(7) The State Secretary shall prepare the annual report and annual census.

(8) The State Secretary and the Joint State Secretary shall be in-charge of the correspondences and the communications of the State Association in respect of the respective Wings and such other duties as may be assigned by the State Chief Commissioner.

(9) The State Secretary and in his/her absence, Joint State Secretary shall prepare the agenda of the meetings of the State Council, the State Executive Committee and other Committees and shall issue the notice of the meeting of the State Council and the State Executive Committee with the approval of the President and State Chief Commissioner as the case may be.

In the event of the vacancy of the State Secretary the State Chief Commissioner shall ask the Joint State Secretary to act
as the State Secretary until the appropriate action is taken to appoint the State Secretary for the remainder term as per Rule 56 (1) (a).

(10) The State Secretary may aid and advise the administration and connected matters.

(11) The State Secretary shall be the Editor and Publisher of the official organ and other journals and pamphlets of the State Association, unless otherwise provided.

(12) The Joint State Secretary shall help and assist the State Secretary in all his/her work and in particular be responsible for the work in respect of the Wing to which he or she belongs.

57. The Assistant State Commissioner of Scouts and the Assistant State Commissioner of Guides:

(1) The Assistant State Commissioner of Scouts and Guides not more than eight, for each of the Scout and Guide Wings, may be appointed for a period of not more than five years by the State Chief Commissioner on the recommendations of the concerned State Commissioner for specific purpose and regions.

(2) The functions of the Assistant State Commissioner of Scouts and Guides shall be aid and assist the concerned Wing.

58. The State Organising Commissioner of Scouts and the State Organising Commissioner of Guides:

(1) The State Organising Commissioners, one for the Scout Wing and one for the Guide Wing honorary or stipendiary, shall be appointed by the State Chief Commissioner in consultation with the concerned State Commissioners and State Executive Committee and, if stipendiary, Commissioners should be required to undergo Management Course for Scouts/Guides within a period of one year from the date of appointment.

(2) The functions of the State Organizing Commissioners shall be:
   a) to be responsible for the Organisation of the Movement at the State Level in respect of their respective Wings;
   b) to organise Social Services at State level for their respective Wings;

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c) to Organise State Level Rallies, Camporees, Camps, Conferences, Seminars and shall aid and help in Training Programmes and production, translation and publication of approved Scout and Guide Literature;

d) to plan, direct and supervise the work of the Joint or Assistant State Organising Commissioners of their respective Wings and such other field staff as may be appointed in the State in achieving the National Targets, keeping in view of the priorities of the State;

e) to help and work in co-ordination with the State Training Commissioners in the matter of training of Scouters and Guiders respectively;

f) to be responsible for preparation and implementation of the programmes of work and activities in connection with the development, organization and supervision of the respective Wings under the direction of the State Commissioner of Scouts and Guides respectively; and

g) to help and work in co-ordination with the respective Assistant State Commissioners and District Commissioners in the performance of their functions in their regions as regards to the development, organisation and supervision of the movement.

59. The Joint or Assistant State Organising Commissioners of Scouts and Guides:
The Joint or Assistant State Organising Commissioners of Scouts and Guides may be appointed by the State Chief Commissioner in consultation with the State Executive Committee and the concerned State Commissioners and in accordance with the Service Rules; their functions shall be to help and assist the State Organising Commissioner of the respective Wing.
The Joint or Assistant State Organising Commissioner shall undergo Organisers Training within a period of one year from the date of appointment.
60. The Headquarters Commissioners:
The Headquarters Commissioners, not more than four for each of the Scout and Guide Wings shall be appointed by the State Chief Commissioner on the recommendation of the concerned State commissioner, and the State Executive Committee for specific functions and for not more than five years at a time.

61. The State Training Commissioner of Scouts and the State Training Commissioner of Guides:

1) The State Training Commissioners, one for the Scout Wing and one for the Guide Wing, honorary or stipendiary shall be appointed by the State Chief Commissioner in consultation with the concerned State Commissioners and State Executive Committee and, if stipendiary, in accordance with Service Conduct Rules. The State Training Commissioner shall be a Leader Trainer. Where there is no Leader Trainer in the State, the State Chief Commissioner may appoint temporarily a competent Assistant Leader Trainer as State Training Commissioner until the Assistant Leader Trainer is trained as Leader Trainer at the next course for the Leader Trainers.

2) The functions of the State Training Commissioners shall be:

a) to plan, implement, supervise and evaluate the training of Adult Leaders in the State in coordination with the concerned State Organising Commissioner, as per the Scheme of Training leaving as much initiative as possible to District Training Commissioner in matter of Basic Courses.

b) to keep himself/herself updated and provide opportunities of self training to the members of the State Training Team.

c) to guide and direct Leader Trainers and Asst. Leader Trainers in conduct of the training courses for the Adult Leaders in the State to achieve the National Targets keeping in view the priorities of the State.

d) to recommend to State Commissioners of Scouts and Guides eligible persons for appointment as members of the State Training Team in the State.

e) to suggest changes in the Scheme of Training to Deputy Directors (Leader Training) in consultation with the State Training Team.
f) to prepare literature in regard to training of Adult Leaders.
g) to hold State Training Team meets at least once in a year.
h) to appoint qualified persons for the conduct of the Training Courses and issue authorization and recognition in regard to these courses according to the programme approved by the Planning Committee.
i) to recommend to Deputy Directors (Leader Training) for award of H.W.B. Parchments and Beads/Pins to Scouters/Guiders who complete the requirements on the recommendations of concerned State Commissioners.
j) to guide and direct the Assistant State Training Commissioner and the District Training Commissioners in their work and
k) to hold the District Training Commissioners Meet at least once in a year.

62. The Assistant State Training Commissioners of Scouts and Guides:
Assistant State Training Commissioners of Scouts and Guides may be appointed by the State Chief Commissioner on the recommendation of the concerned State Training Commissioner and the State Executive Committee. The Assistant State Training Commissioner shall be a Leader Trainer. Where there is no Leader Trainer in the State, the State Chief Commissioner may appoint temporarily a senior Assistant Leader Trainer as Assistant State Training Commissioner until the Assistant Leader Trainer is trained as Leader Trainer at next course for the Leader Trainers.

63. The State Planning Committee:
There shall be a State Planning Committee.
(1) The State Planning Committee shall consist of the State Chief Commissioner, the State Commissioner of Scouts, the State Commissioner of Guides, the State Secretary, the Joint State Secretary, the State Organising Commissioner of Scouts, the State Organising Commissioner of Guides, the State Training Commissioner of Scouts and the State Training Commissioner of Guides.
Training Commissioner of Guides and all the chairpersons and nominees of the District Planning Committee. The State Chief Commissioner shall be the Chairman, and the State Secretary shall be Secretary of the Committee.
(2) The State Planning Committee shall consolidate all plans received from the District Planning Committees and prepare a State Plan both for long and short terms in consonance with the National plans and priorities.

(3) The State Planning Committee shall meet by the first week of November every year and furnish to National Headquarters its State Plan and Programmes before the National Level Planning Committee meets in December.

64. The Finance Committee:

(1) The Finance Committee shall consist of the State Chief Commissioner, the State Commissioner of Scouts and Guides, the State Treasurer, State Secretary, Joint State Secretary and four other members elected by the State Council from among the members of the Association, two of whom shall be women, if no nomination is received from women, vacancies will be filled up by men and vice versa.

(2) The State Chief Commissioner shall be the Chairman of the Finance Committee and the State Treasurer shall be the Secretary to the Committee.

(3) The functions of the Finance Committee shall be to raise funds and formulate the Budget, the Annual Statement of Accounts and the Annual Balance Sheet and such other financial matters as maybe referred to it by the State Executive Committee. Funds shall be allocated separately for the Scout and Guide Wing for their respective programmes, events and activities.

65. The State Executive Committee:

1. (a) The State Executive Committee shall consist of:

   (i)  The State Chief Commissioner;
   (ii) The State Commissioner of Scouts;
   (iii) The State Commissioner of Guides;
   (iv) The State Treasurer;
   (v)  The State Secretary;
   (vi) The Joint State Secretary;
   (vii) The Assistant State Commissioners of Scouts;
(viii) The Assistant State Commissioners of Guides;
(ix) The State Training Commissioners of Scouts;
(x) The State Training Commissioners of Guides;
(xi) The State Organising Commissioners of Scouts;
(xii) The State Organising Commissioners of Guides;
(xiii) The Headquarters Commissioners;
(xiv) The Assistant Director of the Region;

(b) Two District Chief Commissioners, two District Commissioners (Scouts) and two District Commissioners (Guides) elected by and from among themselves respectively.

(c) (i) One representative of the Life Members elected by and from among themselves;
(ii) One representative of the Ordinary members elected by and from among themselves;
(iii) One representative of the Institutional members elected by and from among themselves;
(iv) One representative of the Leader Trainers of Scouts Wing elected by and from among the Leader Trainer of Scout Wing;
(v) One representative of Leader Trainers of Guide Wing elected by and from among the Leader Trainers of Guide Wing;

(d) Two Group Scouters elected by and from among themselves;
(e) Two Group Guiders elected by and from among themselves;
(f) Two Members co-opted by the State Executive Committee, one of whom shall be woman;
(g) Two young leaders below the age of 30 years co-opted by the State Chief Commissioner from among the members of the State Association on recommendation of State Commissioners, one of who shall be a woman.

(2) Term of the State Executive Committee: The Term of the State Executive Committee shall be co-terminous with the term of the State Council.

Provided, any member of the State Executive Committee who is a member by virtue of his/her office shall cease to be a member of the State Executive Committee when he/she ceases to hold such office;
Provided, further, the State Executive Committee shall have power to act notwithstanding any vacancy in the
membership thereof;

(3) The State Chief Commissioner shall be the Chairman of
the State Executive Committee and the State Secretary
shall be the Secretary of the State Executive
Committee.

66. Powers and Functions of the State Executive Committee
shall be:

(1) a) to form and reform and register District or Divisional
or Local Association for such area or areas as
may be determined from time to time;

b) to register District or Divisional or Local
Association;

c) to register Units and Groups of Scouts and
Guides, Lone Scouts and Guides, Lone Rovers
and Rangers;

d) to convene the meeting of the State Council;

e) to control and administer the funds and the
properties of the State Association;

f) to recommend to the State Council for
consideration and approval and adoption of the
Budget, Annual Audited Statement of Accounts,
Annual Balance Sheet and the Annual Report;

g) to elect the State Treasurer, when due;

h) to frame, amend, delete, alter and add Bye Law
of the State Association for the approval of the
State Council and the Chief National
Commissioner;

(i) on the recommendation of the State Chief
Commissioner to appoint seven Trustees of
whom State Chief Commissioner, State
Commissioner of Scouts and State
Commissioner of Guides shall be ex-officio
members and the remaining four members will
be for a period of not exceeding five years.

Note: If the Life Members are already appointed, when vacancy
arises it can be filled by this Rule.

(ii) the whole or part of the properties, movable and
immovable of the State Association shall be held by the
trustee in trust for the State Association;

(iii) Whenever any vacancy occurs due to death,
resignation or removal, new trustee shall be appointed by the State Executive Committee on the recommendation of the State Chief Commissioner;

(j) to sanction posts, to fix their scales of pay and frame the Service Conduct Rules;

(k) to recommend Decorations and Awards as approved in the Rules;

(l) to fix the Annual Registration Fees payable to the State Association by the District or Divisional or Local Association and the Individual Registration Fee;

(m) to elect the representatives, if any on the National Council;

(n) to appoint the State Scout Committee;

(o) to appoint the State Guide Committee;

(p) to appoint any other Committees for any specific purpose as may be deemed necessary;

(q) to appoint, if so desired, a post of liaison officer, one for Scout Wing and another for Guide Wing, to receive and look after visitors from abroad or from other states with letters of introductions;

(r) to direct and co-ordinate the programmes and activities of the District or Divisional Associations and the Local Associations and Group Organizations and enforce observance of the Aims and Objects, Rules and the Bye Laws of the State Association;

(s) to uphold and promote the Aims and Objects and Policy matters of the Scouts and Guides and to promote cooperation within various District or Divisional Associations and Local Associations and other organizations with similar Aims and Objects within the State in achieving the National Targets;

(t) to deal with all matters connected with the State Association; and

(u) to determine the membership of a person.

(2) The State Executive Committee shall have power to delegate any of its powers and functions to any office bearer of committee of the State Association for such period, for such purpose and on such terms as may be decided and withdraw such delegations.

67. Meetings of the State Executive Committee:

(1) (a) The State Executive Committee shall meet at least twice in a year and as often as may be decided
by the State Chief Commissioner;

(b) The State Chief Commissioner shall preside over the meetings of the State Executive Committee and in the absence of the State Chief Commissioner, the State Commissioner senior by service shall preside and in the absence State Chief Commissioner and the State Commissioners, any member of the State Executive Committee present and elected may preside;

(2) (a) Six Members of whom three are elected members shall form the quorum;

(b) If within half an hour after the time appointed for the meeting, the quorum is not present, the meeting shall stand adjourned for one hour from the appointed time to be held at the same place and at such adjourned meeting notwithstanding want of quorum, the members present may transact the business tabled for the meeting, but no other business.

(3) Notice of the meeting with time, date and place and the agenda shall be sent by post to the members not less than ten days before the date of the meeting.

(4) At the instance of the State Chief Commissioner, urgent matters may be passed in circulation by the State Executive Committee by a majority of the total membership and the same shall be reported to the State Executive Committee at its next meeting.

67. (a) (i) State Adult Resources Management Committee:
There shall be a State Level Adult Resources Management Committee appointed by the State Chief Commissioner to give recommendations periodically to the State Council and State Executive Committee about the all round development and management of adult resources in the movement.

(a) (ii) The State Adult Resource Management Committee shall consist of Chairperson nominated by the State Chief Commissioner, Two Assistant State Commissioners, Headquarters Commissioners of Cubs, Scouts, Rovers, Bulbuls, Guides, Rangers, State Training Commissioners of Scouts and Guides and other members as nominated by the State Chief Commissioner. The senior most STC(S) or (G) shall be
the Secretary.

68. A. The State Scout Committee:
   (1) There shall be a State Scout Committee appointed by the State Executive Committee. The State Scout Committee shall consist of State Commissioner of Scouts; one Assistant State Commissioner of Scouts, the State Training Commissioner of Scouts, the State Organising Commissioner of Scouts, two Scout Commissioners, One Headquarters Commissioner of Scouts and one group Scouter, all belonging to the State Executive Committee and one young adult Leader below the age of 30 years nominated by the State Chief Commissioner in consultation with the State Commissioner of Scouts.

   (2) The State Commissioner of Scouts shall be the Chairman of this Committee. The State Secretary or the Joint State Secretary whoever, is a man shall be the Secretary of the State Scout Committee. The State Commissioner of Guides and the Secretary of the State Guide Committee shall be ex-officio members of the Committee.

   (3) The State Scout Committee shall make recommendations to the State Planning Committee as regards to the programme of training and other events and activities of the Scout Wing.

   (4) The State Scout Committee shall be in charge of the expenditure of funds allocated for the Scout Wing subject to the overall control of the State Chief Commissioner.

68. B. The State Guide Committee:
   (1) There shall be a State Guide Committee appointed by the State Executive Committee. The State Guide Committee shall consist of State Commissioner of Guides, one Assistant State Commissioner of Guides, the State Organising Commissioner of Guides the State Training Commissioner of Guides, two Guide Commissioners, One Headquarters Commissioners of Guides and one Group Guider, all belonging to the State Executive Committee and one young adult leader below the age of 30 years nominated by the State Chief Commissioner in consultation with the State

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(2) The State Commissioner of Guides shall be the Chairperson the State Guide Committee and the State Secretary or the Joint State Secretary whoever is a woman shall be the Secretary of State Guide Committee. The State Commissioner of Scouts and the Secretary of the State Scout Committee shall be ex-officio members of this Committee;

(3) The State Guide Committee shall make recommendations to the State Planning Committee as regards to the programme, training and other events and activities of the Guide Wing.

(4) The State Guide Committee shall be in charge of the expenditure of funds allocated for the Guide Wing subject to the overall control of the State Chief Commissioner.

69. State Youth Committee:
The State Scout and Guide Committee shall nominate members for State Youth Committee from the District Youth Committee i.e. there shall be minimum five members from each Wing and not more than twelve members in total including Chairperson and Vice Chairperson.

i. The State Youth Committee Chairman and Vice Chairman one of whom shall be young woman shall be nominated by the State Chief Commissioner.

ii. The Committee shall function in co-terminous with the State Council.

iii. The Youth Committee shall make recommendations to the State Scout & Guide Committee in respect with new activities to be conducted at State level.

iv. Two of the members from the Youth Committee shall be co-opted by the State Chief Commissioner as members of State Executive Committee, one of whom shall be woman in consultation with State Executive Committee.

Note: The age of members of the Youth Committee should be between 18 to 30 years.

70. The State Badge Committee:

(1) There shall be a State Badge Committee for Scout Wing and a State Badge Committee for Guide Wing in the
State Association appointed by the State Executive Committee.

(2) The State Badge Committee for Scouts shall consist of at least five members. Among these there should be, at least two L.Ts, or A.L. Ts, the State Organising Commissioner of Scouts or Assistant State Organising Commissioner of Scouts, State Training Commissioner of Scouts as members of the Committee. The State Organising Commissioner of Scouts will work as the Secretary of this Badge Committee.

(3) The State Badge Committee for Guides shall consist of at least five members. Among these there should be at least Two L Ts or A.L.Ts, the State Organising Commissioner of Guides, or Assistant State Organising Commissioner of Guides, State Training Commissioner Guides as members of the Committee. The State Organising Commissioner of Guides will work as the Secretary of this Badge Committee.

(4) The State Badge Committee should ordinarily meet once in every three months and as and when necessary. The meeting will be convened by the State Badge Committee Secretary.

(5) Duties and Functions of the State Badge Committee shall be:
   a) to ascertain the formation and functioning of District Badge Committees;
   b) to prepare panels of instructors and examiners at State level in addition to District panels;
   c) to arrange for training and testing in the matters where District Associations are unable to do so;
   d) to arrange to obtain badges from the National Headquarters and supply to District, Local Association as per requirements; and
   e) to immediately bring to the notice of the State Chief Commissioner any spurious sale of badges for such action as maybe needed.
The words and sentences printed in "bold letters" are the amendments unanimously approved in the 64th meeting of the National Council held on 30th November, 2014 at the Bharat Scouts & Guides, National Headquarters, New Delhi.

CHAPTER - IV

DIVISIONAL ORGANISATION

71. There may be Divisional Organisation for the purpose of decentralizing the authority and responsibility of professionals of the State Association for the better management by results. The Organisation consists of stipendiary staff of the State Headquarters.

72. The Divisional Organising Commissioner:
   (1) The Divisional Organising Commissioner shall be appointed by the State Chief Commissioner in consultation with the State Commissioners and the State Organising Commissioners in accordance with the Service Rules or the terms and conditions contained in the order of appointment and his/her terms and conditions of service shall be as laid down in the Service Rules;
   (2) The post of the Divisional Organising Commissioner shall be stipendiary and open for both men and women;
   (3) Functions of the Divisional Organising Commissioner:  He/She shall be responsible to the SOCs for the following functions;
       a) due and efficient administration of the Divisional Office;
       b) keep and maintain all registers and records of the office;
       c) submit monthly consolidated report of the Divisional Operations;
       d) being the Leader of the Professionals at the Divisional Office, delegates, supervises and
evaluates the job of all other employees in the Divisional Office;
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f) manage all support services at the Divisional Office;

assist District Association in working towards the National and State Targets; monitor State Projects allotted to the Division; co-ordinate activities pertaining to the programme and training of both the Wings of the District Associations in the division, conduct inter-District and Divisional Level activities as per the directives in respect thereof; and

j) to operate in the Division with objectives and result agreed with the State Organising Commissioner of Scouts and Guides.

(4) The Divisional Organising Commissioner of the concerned Division will be the member of the District Council and District Executive Committee.
CHAPTER - V

DISTRICT ASSOCIATIONS

73. There shall be a District Association in each Revenue District in the State or for a part or parts of a Revenue District or for parts or two or more Revenue Districts or for such area as may be delimited and determined from time to time by the State Executive Committee.

74. The District Association shall be registered with the State Association and on such registration; the State Association shall issue a charter signed by the State Chief Commissioner and State Secretary by virtue of such a Charter the District Association shall function as such.

75. The District Association shall confirm and adhere to the Aims, Policies, Rules and Organisation and also the Priorities of the State in achieving the National and State Targets.

76. The District Association shall pay such Annual Registration Fee and such Annual Individual Registration Fee as may be fixed by the State Executive Committee from time to time; the payment shall be accompanied by the census figures and Audited Statement of Accounts. In default of this and of such payment within a period of twelve months after the closure of the financial year of which the fees are due, the office bearers and elected representatives of the District Association on the State Council and on the State Executive Committee shall not be entitled to attend, participate, vote at or stand for any election held for State Council and the State Executive Committee till such dues are paid.

77. Membership :
The Membership of the District Association is open to the Citizen of India who subscribed to the Aims and Objects of the Association and are residents within the territorial jurisdiction of the District Association.

78. The members of the District Association shall consist of:
(a) General Member,
(b) Life Members,
(c) Ordinary Members,
(d) Members of the Local Associations,
(e) Institutional Members and
(f) Special Members;

a) General Members:

(ii) Adult Leaders i.e. Scouters, Guiders, Commissioners who hold valid warrants and trainers who hold Honourable Charge.

b) Life Members: are those who are admitted as such by the District Executive Committee and who have paid Life Membership Fee as prescribed.

c) Ordinary Members: are those who are admitted as such by the District Executive Committee and who have paid annual subscription fee as prescribed and include Adult Leaders provided, further, that they are not in arrears.

d) Members of the Local Associations.

e) Institutional Members: are those who are admitted as such by the District Executive Committee and who have paid subscription fee as prescribed provided, further, that they are not in arrears.

f) Special Members: are those who are admitted as such by the District Executive Committee for their meritorious Contribution to the movement.

g) Termination of Membership:
(1) If any member is found guilty of criminal offence, involving moral turpitude, his/ her membership shall be terminated and any award/privilege shall be withdrawn.

(2) If any member while supporting any other Parallel Organization with malafide intentions is found indulging in activities detrimental to the interests of the movement or brings disrepute to the organization by way of writings in publications/ media or confirmed propaganda.

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against the interests of the movement/organization shall be liable to be terminated from the organization provided, due enquiry takes place and due opportunity is provided, to the persons(s) to be heard.

(3) If any member of the Bharat Scouts & Guides is found to be a member of any Parallel organization working in the name of Scouting and Guiding or is found aiding and abetting the activities of such an organization, his/her membership of the Bharat Scouts and Guides will be terminated.

Note: Categories mentioned in Rule 78 (a) (i), (78) (d), (78) (e) and 78(f) shall not be eligible to participate in the election of the District Association at any level.

79. District Council:
   The District Council shall consist of:
   (1) The President;
   (2) One or more, but not more than six Vice Presidents;
   (3) District Chief Commissioner;
   (4) Assistant State Commissioner incharge of the District;
   (5) District Commissioner of Scouts;
   (6) District Commissioner of Guides;
   (7) District Treasurer;
   (8) District Secretary;
   (9) Joint District Secretary;
   (10) Leader Trainers of Scouts residing in the District;
   (11) Leader Trainers of Guides residing in the District;
   (12) Assistant Leader Trainers of Scouts residing in the District;
   (13) Assistant Leader Trainers of Guides residing in the District;
   (14) All Assistant District Commissioners of Scouts and Guides;
   (15) Headquarters Commissioners;
   (16) District Organising Commissioner of Scouts;
   (17) District Organising Commissioner of Guides;
   (18) District Training Commissioner of Scouts;
(19) District Training Commissioner of Guides;
(20) Three representatives of Training Counsellors of Scout Wing;
(21) Three representatives of Training Counsellors of Guide Wing;
(22) Assistant State Organising Commissioner of Scouts and Guides of the Division; or in charge of the District;
(23) Divisional Organising Commissioner of Scouts and Guides of the Division; or in charge of the District;
(24) Elected representatives of the Local Association at the rate of one member for every 300 Scouts and one member of 150 Guides registered with the District Association and computed on the census for the last but one year preceding the election but not less than two members, one of whom shall be a Group Leader of the Scout Wing and not less than two members, one of whom shall be a Group Leader of the Guide Wing for each Local Association.
Provided, where there is no Local Association for any specified area, warranted Scouters and Guiders of the Local area as may be determined by the District Council shall be the members of the District Council on the same ratio provided, for the representation of the Local Association elected by and from among themselves with a minimum of one Scouter and one Guider from that area.
Provided, however, no Local Association shall have more than six members in all on the District Council.
(25) Members elected by the Life Members of the District Association from among themselves at the rate of one for every ten life members but not more than ten members out of whom at least three shall be women;
(26) Members elected by the Ordinary Members of the District Association from among themselves at the rate of one for every ten members but not more than ten. Provided, further, that representatives so elected must be ordinary members of the Association for three preceding years;
(27) One or more but not more than six representatives of Institutional Members of the District Association elected by and from among themselves;
Provided, any member of the District Council who is a member by virtue of office shall cease to be a member
of the council when he/she ceases to hold such office;

(28) The Bharat Scouts and Guides Fellows who are residing within the territorial jurisdiction of the District Association;

(29) National Awardees of the Bharat Scouts at Guides who are residing within the jurisdiction of the District Association;

(30) Two young leaders below the age of 30 years co-opted by the President from among the members of District Association, on recommendation of District Chief Commissioner, one of whom shall be a woman.

80. Term of the District Council:
The District Council shall continue for five years from the date of its first meeting in which the new council is constituted. Provided, the term may be extended under exceptional circumstances, to be specifically recorded in writing, for not more than six months, by the State Chief Commissioner on the recommendation (to be justified in writing) of the District Executive Committee by a simple majority decision at a special meeting of the District Executive Committee where at least 50% members of the Executive Committee are present. Provided, further, that if any District Association does not hold the meeting of the District Council during the period of its normal duration or extended period, the District Council shall stand dissolved, on the expiry of the normal duration or extended duration, as the case may be, and State Chief Commissioner shall appoint an Administrator to take over the functions of running the Affairs of the District Association. All the warranted office bearers of the District Association shall cease to function as such from the date of appointment of the Administrator and their warrants of Appointment will be deemed to have become void. The Administrator so appointed by the State Chief Commissioner shall convene the District Council meeting with the help of the District Secretary and/ or any other suitable person/persons within ninety days for conducting the election.

81. Powers and Functions of the District Council:
The Power and Functions of the District Council:
(1) to elect, when due, the President, Vice presidents and the members of the District Executive Committee in accordance with the Rules and Bye-Laws of the District Association;

(2) to consider and approve Annual Report and Annual Audited Statement of Accounts and the Annual Balance Sheet and send copies of the same to the State Headquarters immediately after the meeting;

(3) to approve the Budget of the District Association;

(4) subject to the approval of the State Chief Commissioner to lay down the Bye-Laws of the District Association and to make addition, deletions, amendments and alteration thereof;

(5) to implement the policies and programmes with regards to training of Scouts and Guides;

(6) to uphold and promote the Aims and Object of the Bharat Scouts and Guides and promote co-operation between Local Associations and other organizations with similar Aims and Object in the District in order to achieve the National and State Targets;

(7) to collect census and Individual Registration Fees and to send the same to the State Association by 31st March each year;

(8) to consider and approve the Annual Programmes;

(9) to appoint Auditors and fix remuneration when due;

(1) Ordinary Annual Meeting:

a) The District Council shall ordinarily meet once in every year not later than 31st July on such date or dates as may be decided by the District Executive Committee in consultation with the President;

b) Notice of such meeting with time, date and place be sent to all members not less than thirty days before the date of the meeting and the agenda shall be sent not less than seven days before the date of the meeting. Notice of this meeting shall be sent to State Headquarters for information;

c) Notice of resolutions duly proposed and seconded and subjects for the consideration of the District Council shall reach the District Council not less than seven days before the date of the meeting.
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Secretary not less than 10 days before the date of the meeting; such resolutions and subjects shall be communicated to the members of the District Council not less than five days before the date of the meeting;

d) Quorum for the meeting shall be one-tenth of the total number of members of the District Council;

e) All questions before the District Council shall be decided by a simple majority of votes. In the case of equality of votes, the Chairman of the meeting shall have a casting vote in addition to his own vote;

f) The President shall preside over the meetings of the District Council; in the absence of the President, one of the Vice-Presidents, senior by age, shall preside. In the absence of the President and the Vice Presidents one of the members elected by the District Council shall preside.

(2) Business to be Transacted at the Ordinary Annual Meeting:

At the Ordinary Annual Meeting, the following business shall be transacted:

a) Confirmation of the Minutes of the previous meeting;

b) Business Arising;

c) Consideration and adoption of the Annual report;

d) Consideration and adoption of the Audited Annual Statement of Accounts and Annual Balance Sheet;

e) Consideration and approval of the Budget;

f) Consideration of the resolutions or subjects of which due notice has been given;

g) Consideration of such matters as have been tabled by the District Executive Committee and included in the Agenda;

h) Consideration of matters not included in the Agenda but which are brought before the Council with the permission of the President; and

i) Election of office bearers and members of the District...
Executive Committee, when due.

(3) Adjourned Ordinary Annual Meeting:
If within half an hour after the time appointed for the meeting a quorum is not present, the meeting shall stand adjourned for one hour from the appointed time to be held at the same place and such adjourned meeting, not withstanding want of quorum, the members present may transact the business tabled for the meeting, but no other business.

(4) Special Meeting:
(a) A Special meeting of the District Council may be convened either by the District Commissioner or the District Executive Committee in consultation with the President of the District Council for transaction of specified business. Notice of this meeting shall be sent to the State Headquarters for deputing the concerned representatives of the State Association;
(b) A Special Meeting shall be convened on receipt of a written requisition by at least one fourth of the members of the District Council for the transaction of the business specified in the requisition;
(c) Notice of a special meeting with time, date and place and agenda shall be sent to the members not less than 15 days before the meeting;
(d) The quorum for any special meeting shall be one-fifth of the members or forty members of the District Council and the provision of Rule 82 (3) shall not apply to such meeting.

83. Office Bearers and Officers of the District Association:
The Office Bearers and Officers of the District Association shall be:
(1) The President
(2) The Vice President
(3) The District Chief Commissioner
(4) The District Commissioner of Scouts
(5) The District Commissioner of Guides
(6) The District Treasurer
(7) The District Secretary
(8) The Joint District and Assistant District Secretaries
9. The Assistant District Commissioner of Scouts
10. The Assistant District Commissioner of Guides
11. The District Organising Commissioner of Scouts
12. The District Organising Commissioner of Guides
13. The Headquarters Commissioner of Scouts
14. The Headquarters Commissioner of Guides
15. The District Training Commissioner of Scouts
16. The District Training Commissioner of Guides
17. The District Quartermaster, if any
   Provision about the functions of the Quarter Master
   may be made in State Bye-Laws, if there is a need.
18. The Assistant Leader Trainers of Scout Wing and
    Guide Wing residing in the area.
19. The Leader Trainers of the Scout Wing and Guide
    Wing residing in the area.

84. The President:
(1) The President shall be elected by the District Council
    from among the members of the Association. However
    in case of large urban area persons residing in the city
    or suburban shall be eligible to be elected as President. Note:
    Wherever, restrictions of residence of a particular office bearer is
    reflected in the Rules the following rider can be inserted.
    "However, in case of large urban areas persons residing in the city
    or suburban shall be eligible for that particular office".
(2) The President shall hold office for five years or for the
    duration of the District council as the case may be.
    Provided, however, he/she shall continues to hold
    office until his/her successor is elected.
(3) In the event or a vacancy in the office of the President,
    the Vice President, senior by age, shall act as the
    President until a new President is elected for the
    remainder of the term.
(4) The President shall preside over the meetings of the
    District Council.
(5) If the same person is nominated for the same office for
    the third and consecutive term, he/she shall be
    declared elected only he/she secures three fourth of
    the votes polled, he/she shall be eliminated and if one
    of other candidates has secured a majority of the votes
polled he/she shall be declared elected and if no candidates has secured majority of the votes polled, fresh election shall be held in accordance with the Bye-Laws.

85. The Vice Presidents:
   (1) There shall be one or more, but not more than six Vice Presidents out of whom three shall be women. In case, no nominations received from women, the vacancies will be filled by men and vice versa.
   (2) The Vice President shall be elected by the District Council from among the members of the District Association.
   (3) The Vice President shall hold office for five years or for the duration of the District Council, as the case may be.
   (4) When the President is not present, one of the Vice-Presidents, senior by age present, may preside over the Ordinary and Special meeting of the District council.
   (5) Election of the Vice Presidents for the third and consecutive term. If the same person is nominated for the same office for the third and consecutive term, he/she shall be declared elected only he/she secures three fourth of the votes polled, he/she shall be eliminated and if one of other candidates has secured a majority of the votes polled he/she shall be declared elected and if no candidates has secured majority of the votes polled, fresh election shall be held in accordance with the Bye-Laws.

86. The District Chief Commissioner:
   1) a) There shall be a District Chief Commissioner appointed by the State Chief Commissioner in consultation with State Commissioners of Scouts and Guides, from among the members of the District Association.
   b) The District Chief Commissioner shall hold office for not more than five years or for the duration of the District Council (as the case may be) provided, however, he/she shall continue to hold office until his/her successor is appointed.
   c) In the event of a vacancy in the office of the District Chief Commissioner, the District Commissioner senior by service shall act as
District Chief Commissioner until new District Chief Commissioner is appointed for the remainder of the term. The newly appointed District Chief Commissioner will be issued a warrant by the State Chief Commissioner soon after the appointment.

2) Functions of the District Chief Commissioner:
   a) to preside over all the meeting of the District Executive Committee and such other committees of which he/she is the Chairman;
   b) to recommend to the State Chief Commissioner for the appointment of District Commissioner of Scouts and District Commissioner of Guides through the respective State Commissioners;
   c) to recommend to the Executive Committee the appointment of District Secretary/Jt. Secretary, Assistant District Secretary, as the case may be in consultation with the concerned District Commissioners; and
   d) to sanction expenditure within the Budget and in special cases in excess of the Budget subject to such limits as may be laid down by the District Executive Committee and subject to ratification by District Executive Committee and District Council at the next meeting.

87. The District Commissioner of Scouts and Guides:
   (1) The District Commissioner of Scouts and Guides shall be appointed by the State Chief Commissioner on the recommendation of the District Chief Commissioner of the concerned District and in consultation with the concerned State Commissioners and on such appointment the State Chief Commissioner shall issue warrant of the District Commissioners. The District Commissioner (S) and District Commissioner (G) shall be appointed for not more than five years or coterminous with the term of the District Council.
   (2) When the office of the District Commissioner is vacant, the District Chief Commissioner shall recommend suitable name immediately in accordance with the Rule 86 (2) (b)
(b) and till a new District Commissioner is appointed, the District Chief Commissioner will take charge.

(3) The District Commissioners of Scouts and Guides shall hold office for such a period as may be specified in the warrant but not more than five years.

(4) The District Commissioners of Scouts and Guides shall undergo Commissioners Training within a period of one year from date of appointment.

(5) Functions: The District Commissioners of Scouts and Guides, in respect of their respective Wings shall:

a) work for welfare and progress of the Movement and uphold and promote the Aims and Objects, the Rules and the Bye - Laws of the District Association;

b) encourage and ensure the formation of Local Associations and secure their registration with the State Association;

c) encourage and secure that all eligible adult leaders start Units and secure the registration with the State Association;

d) test or arrange to test the wearer of any Proficiency Badge as to his or her knowledge with power to withdraw the Badge if he or she is not up to the mark;

e) grant permits for camps to the Scouts and Guides for the District;

f) supervise all camps held in the District;

g) appoint Training Counsellors on the recommendations of the District Training Commissioner;

h) be responsible to achieve the National/State Targets and State priorities with the District.

87. (A) The Assistant District Commissioners of Scouts and Guides:

(1) The Assistant District Commissioner of Scouts and Guides at the rate of one for every forty groups in each Wing with a maximum of twenty and a minimum of four Assistant District Commissioners for each Wing shall be appointed on the recommendation of the District Chief Commissioner and District

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Commissioner of concerned Wing for a period of not more than five years at a time by the State Chief Commissioner in consultation with the concerned State Commissioners for specific purpose.

(2) The functions of the Assistant District Commissioner shall be to aid and assist concerned District Commissioners in the area of job assigned to them.

88. The Headquarters Commissioners:
The Headquarters Commissioners not more than four for each of the Scout and Guide Wings shall be appointed by the State Chief Commissioner on the recommendation of the District Chief Commissioner and District Executive Committee for a period co-terminous with the District Council.
89. The District Treasurer:

(1) The District Treasurer shall be elected by the District Executive Committee from among members of the District Association.

(2) (a) The term of the District Treasurer shall be co-terminous with the term of the District Executive Committee. Provided, however, he/she shall continue to hold office until his/her successor is elected.

(b) In the event of a vacancy in the office of the District Treasurer, a person appointed by the District Chief Commissioner from among the general members shall perform the functions of the District Treasurer and as soon as may be, the District Executive Committee shall elect a new District Treasurer for the remainder of the term.

The functions of the District Treasurer shall be:

(3)

a) to receive all money on behalf of the District Association and to be responsible to the District Chief Commissioner and the District Council for the proper expenditure and maintenance of funds and accounts of the District Association and to remit all money of the Association in Banks, as decided by the District Executive Committee to the respective accounts and to pay money on proper sanction;

b) to arrange for the presentation of the Annual Audited Statement of Accounts and the Annual Balance Sheet of the Association; and

(c) to formulate the Budget for approval of the District Executive Committee and the District Council.

(4) The office of the District Treasurer shall not be combined with any other offices in the District Association.

90. The District Secretary, the Joint District Secretary and the Assistant District Secretary:

(1) The District Secretary and the Joint District Secretary, honorary or stipendiary, one of whom shall be a woman, shall be appointed by the District Executive Committee on the recommendation of the District
Chief Commissioner and the District Commissioners concerned and if stipendiary in accordance with the Service Rules or the terms and conditions contained in the appointment as the case may be. The Assistant District Secretary, honorary or stipendiary in accordance with the Service Rules or the terms and conditions contained in the appointment as the case may be. The Assistant District Secretary, honorary or stipendiary may be appointed by the Executive Committee for specific duties.

(2) All Secretaries should undergo the Secretaries course within a year after appointment.

(3) The District Secretary and the Joint District Secretary shall be the Secretary and the Joint Secretary of the District Council, the District Executive Committee and all Committees unless otherwise provided.

(4) The District Secretary and the Joint District Secretary shall be responsible for the due and efficient administration of the District Association and monitor the progress in achieving the National/State Targets and priorities of the State.

(5) The District Secretary shall appoint salaried members of the Staff in accordance with the Service Rules subject to the approval of the District Chief Commissioner.

(6) District Secretary shall be in charge of the day to day administration and shall be responsible for the secretarial work of the District Association.

(7) The District Secretary shall keep and maintain registers, books, papers and records of the District Association.

(8) The District Secretary shall prepare the annual reports and census of Scouts and Guides.

(9) The District Secretary shall be in charge of all the correspondence and communications of the District Association.

(10) The District Secretary shall prepare the agenda for the meeting of the District Council, the District Executive Committee and other Committees in consultation with the President of the Council and the Chairman of the concerned Committee and issue notices of the meetings, if he/she fails to call meetings of the District Council and

District Executive Committee as provided in the Rules, the District Executive Committee as provided in the Rules, the District Commissioners jointly or separately
may issue such notices and hold such meetings and conduct business according to the Agenda. Failure to the rules in regard to holding of such meetings shall be treated as breakdown of administration of District Association and clauses (v) of Rule 52 (5) may become operative.

(11) The District Secretary may advise, aid and assist the Local Association in administrative and concerned matters.

(12) The District Secretary shall be the Editor and Publisher of the official organ and other journal and pamphlets of the District Association unless otherwise provided.

(13) The Joint Secretary shall help and assist the District Secretary in all his/her work and in particular he or she is to be responsible for his/her work in respect of the Wing to which he or she belongs.

(14) The District Secretary and the Joint District Secretary and Assistant Secretaries, if honorary, shall be appointed for not more than five years at a time co-terminous with the term of the District Council.

91. The District Organising Commissioner of Scouts and the District Organising Commissioner of Guides:

(1) District Organising Commissioner of Scouts and District Organising Commissioner of Guides shall be appointed by the State Chief Commissioner in consultation with the concerned State Commissioner and District Commissioner. After appointment, District Organising Commissioner shall undergo an Organiser course as early as possible but not later than two years.

(2) The functions of the District Organising Commissioners shall be:
   a) to be responsible to the organization of the Movement at the District and Local Level in respect of their respective Wings;
   b) to organize social services at District and Local Levels for their respective Wings;
   c) to organize the District and Local Level Rallies, Seminars in co-ordination with the concerned District Training Commissioner;
   d) to identify needs in relation to Boy/Girl
programme and to advise and to help in Training Activities of Adults;

e) to plan, direct and supervise the work of the Scouters/Guiders and concerned Training Counsellors;

f) to be responsible for the preparation and implementation of the programmes of work and activities in connection with the development, organization and supervision of the respective Wing under the direction of the concerned District Commissioner in achieving the National / State Targets and State Priorities.

g) to grant permission for Camps for Scouts and Guides as the case may be.

92. The District Training Commissioner of Scouts and the District Training Commissioner of Guides:

(1) One District Training Commissioner for the Scout Wing and another for the Guide Wing shall be appointed by the State Chief Commissioner in consultation with the State Training Commissioner and District Commissioners concerned. The District Training Commissioner should be a Leader Trainer or Assistant Leader Trainer. In the absence of the Leader Trainer or the Assistant Leader Trainer in the District, a senior HWB holder may be appointed as District Training Commissioner who should be deputed for training for ALT/LT as early as possible.

(2) The functions of the District Training Commissioners shall be:

a) to plan, implement and evaluate Adult Leader Training in the District under the guidance of the State Training Commissioner and in consultation with the District Commissioner and be responsible to achieve National/State Targets;

b) to keep himself/herself updated and provide opportunities to Unit Leaders for progressive and ongoing Training;

c) to be responsible for self training, informal training and formal training up to Basic Courses
and offer personal support to promote opportunities for training assignments and studies for further advancement of Unit Leaders;

d) to recommend to the State Training Commissioner eligible persons for issue of H.W.B. Parchments in accordance with provisions made in the Scheme of Training.

e) to recommend to the District Commissioner suitable persons for appointment as Training Counsellors and

f) to plan, direct and guide Training Counsellors in their work and to coordinate in achieving the National Targets and State Priorities.

93. The Training Counsellors of Scouts and Guides:

(1) Training Counsellors of Scouts and Guides may be appointed by the concerned District Commissioners on the recommendation of the District Training Commissioner concerned for a particular area. The Training Counsellor should preferably be a H.W.B. Holder/Senior Scouter/Guider in the ratio of 15 to 20 units of each section.

2. Functions:

a) to be responsible to give personal support, self training, informal training to the Unit Leaders of the area;

b) to advise, aid and help in the activities of the Units of the area;

c) to help Unit Leaders for their personal development and progress of their units;

d) to report to the concerned Assistant District Commissioner of area;

e) to report to the District Training Commissioner and District Organising Commissioner relating to their areas of work in respect of those units in the area; and

f) to help the Unit Leaders in arranging Badge Instructors and Badge Examiners as per the decision taken by the Badge Committee.
94. The District Executive Committee:
(1) a) The District Executive Committee shall consist of:
1. District Chief Commissioner;
2. The Assistant State Commissioner in the District;
3. The District Commissioner of Scouts
4. The District Commissioner of Guides;
5. The District Treasurer;
6. The District Secretary;
7. The Joint and Assistant District Secretaries;
8. The Leader Trainers and Assistant Leader Trainers of Scout and Guide Wings residing in the District;
9. The Assistant State Organising Commissioners of Scouts and Guides of concerned Division;
10. The Divisional Organising Commissioner of the concerned Division;
11. The District Organising Commissioner of Scouts;
12. The District Organising Commissioner of Guides;
13. The District Training Commissioner of Scouts;
14. The District Training Commissioner of Guides;
15. The Assistant District Commissioner of Scouts;
16. The Assistant District Commissioner of Guides;
17. The District Headquarters Commissioner (Scouts);
18. The District Headquarters Commissioner (Guides);
19. One member elected by the Ordinary Members of the District Council from among themselves;
20. One member elected by the Life Members of the District Council from among themselves;
21. Two Scouters of the District elected by and from among themselves; and
22. Two Guiders of the District elected by and from among themselves;
23. Four members, non Scouters and non Guiders, two of whom shall be women, co-opted by the District Executive Committee.
24. Two young leaders below the age of 30 years co-opted by the District Chief Commissioner from among the members of the District Association on the recommendation of District Commissioners, one of whom shall be a woman.

(2) The Term of the District Executive Committee:
The term of the District Executive Committee shall be coterminous with the term of the District Council. Provided, any member of the District Executive Committee who is a member by virtue of his/her office shall cease to be a member of the District Executive Committee when he/she ceases to hold such office. Provided, further, that the District Executive Committee shall have power to act notwithstanding any vacancy in the membership thereof.
The District Chief Commissioner shall be the Chairman of the District Executive Committee and the District Secretary shall be the Secretary of the District Executive Committee.

(3) Powers and Functions of the District Executive Committee:
Powers and functions of the District Executive Committee shall be:
a) to form and re-form Local Association subject to the approval of the State Association,
b) to secure registration and renewal of Local Associations with the State Association,
c) to control and administer the funds and properties of the District Association,
d) to convene the meeting of the District Council;
e) to recommend to the District Council for consideration and approval and adoption of the Budget, the Annual Audited Statement of Accounts, the Annual Balance Sheet and Annual Report;
f) to recommend Scouters and Guiders and other in the District for Awards as per Rules;
g) to initiate and promote all activities necessary for achieving the National Targets and State priorities;
h) to secure registration of Scout and Guide Groups with the State Association on receipt of applications through proper channel;
i) to elect the District Treasurer, when due;
j) to deal with all other matters connected with the District
Association;

k) to appoint District Scout and Guide Committee as per Rules;
l) to recommend to the District Council the Bye- Laws framed, and any addition, deletion and amendment or alteration of bye- Laws;
m) to collect and submit census and Individual Registration Fees to the State Association by 31st March;
n) to advise and coordinate the programmes and activities of the Local Associations and Groups and enforce observance of the Aims and Objects, Aims, Policy, Rules and Organisation;
o) to determine the membership of a person;
p) to elect representatives, if any, on the State Council;
q) on the recommendation of the District Chief Commissioner to appoint six Trustees of whom State Secretary, District Commissioner (S) and District Commissioner (G) shall be ex-officio members and three other Trustees from among the members of the District Association, who will hold office for a period of 5 years, in whom shall vest, the whole or part of the properties movable and immovable of the District Association.

(4) Meetings of the District Executive Committee:

a) The District Executive Committee shall meet at least once in every six months and as often as may be decided by the Chairman.

b) The quorum for the meeting of the District Executive Committee shall be six members of whom three shall be elected members.

c) If within half an hour after the time appointed for the meeting the quorum is not present, the meeting shall stand adjourned for one hour from the appointed time to be held at the same place and at such adjourned meeting, not withstanding want of quorum, the members present may transact the business tabled for the meeting but not other business.

d) Notice of the meeting with time, date and place and the Agenda shall be sent to the members not less than 10 days before the date of the meeting. Notice of this meeting shall be sent to State Headquarters for information and for deputing the concerned representatives of the State Headquarters.
(e) The District Chief Commissioner shall preside at the meeting of the District Executive Committee. In his/her absence the District Commissioner senior by service shall preside. In the absence of any District Commissioner, one of the members, present and elected shall preside.

95. The District Badge Committee:

1. There shall be a District Badge Committee for Scout Wing and the District Badge Committee for the Guide Wing in the District Association appointed by the District Executive Committee.

2. The District Badge Committee of Scouts shall consist of at least five members; of these two members should be at least H.W.B. Holders. The District Organising Commissioner of Scouts shall be the Badge Secretary. One A.D.C. Scout and one L.T./A.L.T. of Scouts residing in the area shall be the members. Where there is no District Organising Commissioner of Scouts one of the H. W.B. Scouters shall be the Badge Secretary.

3. The District Badge Committee of Guides shall consist of at least five members with District Organising Commissioner of Guides, as the Badge Secretary, two H. W.B. Holders, one ADC (Guides) and at least one LT/ALT (Guides) residing in the area. Where there is no District Organising Commissioner of Guides one of the H.W.B. Guiders shall be appointed as the Badge Secretary.

4. The Badge Committee should ordinarily meet once in every three months and as and when necessary. The meeting will be convened by the Badge Secretary.

(5) Duties and Functions of the Badge Committee:

a) to recommend suitable persons as Instructors and Examiners of various Proficiency Badges and Dwitiya, Tritiya and Chaturtha Charan for Cubs; Rajat Pankh, Swarna Pankh and Heerak Pankh for Bulbuls; Dwitiya Sopan and Tritiya Sopan for Scouts and Guides; Nipun for Rovers and Rangers Tests in the District;

b) to make necessary arrangements for Training and Testing
c) to appoint a member of the Badge Committee who would arrange to obtain the badges from the State Headquarters and issue them as per requirements on production of the certificates of the Badge Examiners.

96 A. The District Planning Committee:
   (1) The District Planning Committee shall consist of the District Chief Commissioner, the District Commissioners of Scouts and Guides, the District Organising Commissioners of Scouts and Guides, the District Training Commissioner of Scouts and Guides, the District Secretary and the Joint District Secretary and two persons nominated by the District Executive Committee.
   (2) The District Chief Commissioner shall be the chair person. The District Secretary shall be the convenor of this committee.
   (3) The Committee shall be responsible for the preparation of plan for the development of Scouting Guiding in the District, the Plans shall be in consonance with the State Plans and priorities.
   (4) This Planning Committee shall meet by September every year and furnish its plans to the State Secretary for the purpose of compiling State Plans.

B. The District Finance Committee:
The District Finance Committee shall consist of District Chief Commissioner, District Commissioners of Scouts and Guides, District Treasurer, District Secretary, Joint District Secretary and four members elected by the District Council from among the members, two of whom shall be a women. In case, no nominations received from women, the vacancies will be filled by men and vice versa.

C. District Adult Resources Management Committee:
   (1) There shall be a District Level Adult Resources Management Committee appointed by the District Chief Commissioner to give recommendation periodically to District Council and District Executive Committee about the around development and management of Adult Resources in the movement.
   (2) The District Adult Resources Management Committee
shall consist of Chairperson nominated by the District Chief Commissioner, District Commissioners, two Assistant District Commissioners, Headquarters Commissioners for Cub, Scout, Rovers, Bulbul, Guide & Ranger, DOC & DTC of Scouts and Guides and other members as nominated by the DCC. The seniormost DTC (S) or (G) shall be the Secretary.

97. The District Scout/Guide Committee:
   1) The District Scout Committee:
      The District Scout Committee shall consist of District Commissioner of Scouts, District Training Commissioner of Scouts, District Organising Commissioner of Scouts, Assistant District Commissioners of Cubs, Scouts, Rovers, District Secretary, one Training Counsellor from each Local Association and District Headquarters Commissioner (Scouts) and one young Scout Leader below the age of 30 years nominated by the District Commissioner (Scouts). The District Commissioner of Scouts will be the Chairman and District Secretary will be convenor.

   2) The District Guide Committee:
      The District Guide Committee shall consist of District Commissioner of Guides, District Training Commissioner of Guides, District Organising Commissioner of Guides, Assistant District Commissioners of Bulbuls, Guides and Rangers, District Secretary, One Training Counsellor from each Local Association and District Headquarters Commissioner (G) and one Young Guide Leader below the age of 30 years nominated by the District Commissioner (G). The District Commissioner of Guides will be the Chairperson. The Joint District Secretary will be the convenor.

   3) The District Youth Committee:
      The District Youth Committee consists of representative of Rovers, Rangers registered in the Units affiliated through the Local/District Association i.e. two each from a Local Association, one of whom shall be a Ranger.

      I. The Chairman and Vice Chairman one of whom shall be a young woman shall be nominated by the District Chief Commissioner.

      II. This Committee shall function in co-terminous with

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District Council.

III. The Youth Committee shall make recommendations to the District Scout & Guide Committee in respect with new activities to be conducted.

IV. Two of the members from the Youth Committee shall be co-opted by the District Chief Commissioner as members of the District Executive Committee, one of whom shall be a woman, in consultation with District Executive Committee.

Note: The age of members of the Youth Committee should be between 18 to 30 years.

98. District Community Development Committee:
There shall be a District Community Development Committee. Chairman & Vice Chairman shall be nominated by the District Chief Commissioner.
The committee shall consist of District Commissioner of Scouts, District Commissioner of Guides, the District Organising Commissioner of Scouts, the District Organising Commissioner of Guides, District Secretary and four members recommended by the District Executive Committee of whom one shall be a Scouter and one shall be a Guider and District Secretary shall be the Convenor of the Committee. The Committee shall be responsible for the preparation and implementation of plans and Community Development work in the District.

Note: Rule 73 to 98 of the District Association shall apply Mutatis Mutandis to Divisional Association wherever such Divisional Associations are formed and word 'District' whenever necessary and where the context so permits or requires.
The words and sentences printed in "bold letters" are the amendments unanimously approved in the 64th meeting of the National Council held on 30th November, 2014 at the Bharat Scouts & Guides, National Headquarters, New Delhi.

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CHAPTER - VI

LOCAL ASSOCIATION

99. A Local Association may be formed by the State Association for any area consisting of not more than 100 Scouts and Guides Units dividing the area of the District Association. Provided, however, wherever number of Scouts and Guides are more, a Local Association may be formed for every 15 to 20 Units.

100. 1) The Local Association shall be registered with the State Association through the District or Divisional Association. Provided, that where there is no District or Divisional Association, the Local Association may be directly registered with the State Association.

(2) On such registration the State Association shall issue a Charter, signed by the State Chief Commissioner and State Secretary and by virtue of such a Charter the Local Association shall function as such.

101. The Local Association shall confirm and adhere to the Aims and Objects, the Rules and the Aims, Policy, Rules and Organisation of the Bharat Scouts and Guides and shall work to achieve the National and State Targets and State Priorities.

102. The Local association shall pay such Annual Registration Fees as may be fixed by the State Executive Committee from time to time and in default of such payment within a period of twelve months after the closure of financial year of which the fees are due, the office bearers and elected representatives of the Local Associations in the State Council and the State Executive Committee and the District Council and District Executive Committee shall not be entitled to attend, participate, vote or stand for any election held for the State Council and the State Executive Committee and District Council and the District Executive Committee till such dues are paid.

103. Membership:
The Membership of the Local Association is open to the citizens of India, who subscribe to the purpose and object and are residing within the Jurisdiction of the Local Association.

104. The Member of the Local Association shall consist of:

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(a)  General Members,
(b)  Life Members,
(c)  Ordinary Members,
(d)  Institutional Members, and
(e)  Special Members.

a)  General Members:
(ii) Adult Leaders i.e. Scouters, Guiders, Commissioners who hold valid warrants and trainers who hold Honourable Charge.

b)  Life Members: The Life Members are those who are admitted as such by the Local Executive Committee and who have paid Life Membership Fee as prescribed.

c)  Ordinary Members: The Ordinary Members are those who are admitted as such by Local Executive Committee and who have paid Annual Subscription Fee as prescribed and shall include Adult Leaders provided, further, that they are not in arrears.

d)  Institutional Members: Institutional Members are those who are admitted as such by Local Executive Committee and who have paid subscription fee as prescribed, provided, further, that they are not in arrears.

e)  Special Members: Special Members are those who are admitted as such by the Local Executive Committee for their meritorious Contribution to the movement.

(f)  Termination of Membership :
1)  If any member is found guilty of criminal offence, involving moral turpitude, his/her membership shall be terminated and any award/privilege shall be withdrawn.
2)  If any member while supporting any other Parallel Organization with malafide intentions is found indulging in activities detrimental to the...
interests of the movement or bring disrepute to the organization by way of writings in publications/media or confirmed propaganda against the interests of the movement/organization shall be liable to be terminated from the organization provided, due enquiry takes place and due opportunity is provided, to the person(s) to be heard.

3) If any member of the Bharat Scouts & Guides is found to be a member of any Parallel organization working in the name of Scouting and Guiding or is found aiding and abetting the activities of such an organization, his/her membership of the Bharat Scouts and Guides will be terminated.

Note: Categories mentioned in Rule 104 (a)(i), 104(d) and 104(e) shall not be eligible to participate in the election of the Local Association at any level.

105. Local Council:
The Local Council shall consist of:
(1) The President
(2) One or more but not more than six Vice Presidents
(3) The Chairman of the Local Association Executive Committee
(4) The District Commissioner of Scouts
(5) The District Commissioner of Guides
(6) The Assistant District Commissioner of Scouts
(7) The Assistant District Commissioner of Guides
(8) The Local Association Treasurer
(9) The Local Association Secretary
(10) The Joint and the Assistant Local Association Secretaries
(11) The District Organising Commissioner of Scouts
(12) The District Organising Commissioner of Guides
(13) The District Training Commissioner of Scouts
(14) The District Training Commissioner of Guides
(15) Three representatives of Training Counsellors (Scout Wing)
(16) Three representatives of Training Counsellors (Guide Wing)
(17) The Leader Trainers and the Assistant Leader Trainers in the Area
(18) All warranted Scouters and Guiders in the Local Association Area
(19) The Life members of the Local Association
(20) The Ordinary Members of the Local Association at the ratio of 1:10 but not more that three elected by themselves
(21) One representative of each Institutional Member
(22) One representative of the Group Committee of each Group registered with the Local Association
(23) Co-opted members not more than three by the Local Council, one of whom shall be a woman
(24) Two Young leaders below the age of 30 years co-opted by the President from among the members of the Local Association on recommendation of Assistant District Commissioner incharge of Local Association, one of whom shall be a woman.
Provided, that any member of the Local Council who is a member by virtue of office shall cease to be a member of the Council when ceases to hold such office.

Note: The District Chief Commissioner shall be the ex-officio member of the Local Council.

106. Term of the Local Council:
The Local Council shall continue for five years, from the date of the meeting in which the new Council is constituted. Provided, that in case of exceptional circumstance to be specifically recorded in writing, if the State Chief Commissioner is satisfied, the term of the Local Council may be extended for a maximum period not exceeding 6 months.

107. Powers and Functions of the Local Council:
The Powers and Functions of the Local Council are:
(1) to elect when due office bearers and members of the Local Executive Committee in accordance with the Rules and the Bye-Law of the Local Association;
(2) to consider and approve the Budget of the Local Association;
(3) to adopt Annual Report and the Annual Audited Statement of Accounts and the Annual Balance Sheet and send copies of the same to the District Association and the State Headquarters immediately after meeting;

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subject to the approval of the State Chief Commissioner to lay down, make additions, deletions and alterations to the Bye-Laws of the Local Association;

(5) to uphold and promote the Aims and Objects of the Bharat Scouts and Guides and promote cooperation between Group and other organizations with similar Aims and Objects in the area;

(6) to implement the policies and programmes with regard to training of Scouts and Guides and for Adult Leaders in order to achieve the National Targets.

(7) to collect census and Individual Registration Fee of Scout and Guide Groups by February 15th each year and send the same to the District Association by February 25th.

(8) to deal with all other matters not specially provided for herein; and

(9) to appoint Auditors and fix their remuneration; when due.

108. Meeting of the Local Council:

(i) The Ordinary Annual Meetings: The Local Council shall ordinarily meet once every year not later than 31st July on such date or dates as may be decided by the Local Executive Committee in consultation with the President.

(b) Notice of such meeting with time and date and place shall be sent not less than fifteen days before the date of the meeting. Notice of the meeting shall be sent to the District Headquarters for information and for deputing concerned representatives of the District Headquarters.

(c) Notice of the resolutions and subjects duly proposed and seconded for consideration of the Local Council shall reach the Local Association
Secretary not less than ten days before the date of the meeting. Such resolutions and subjects as approved by the Local Executive Committee shall be communicated to the members of the Local Council not less than five days before the date of the meeting;

(d) Quorum for the meeting shall be one-tenth of the total member of the Local Council.

(e) All questions before Local Council shall be decided by a simple majority of votes, in case of equality of votes, the Chairmen of the meeting shall have a casting vote in addition to his/her own vote.

(f) The President shall preside over the meeting of the Local Council and in the absence of the President one of the Vice Presidents, senior by age, shall preside. In the absence of the President and the Vice President, one of the members present and elected by the members of the Local Council shall preside.

(2) Business to be transacted at the Ordinary Meeting:

At the Annual Meeting, the following business shall be transacted:

(a) Confirmation of the minutes of the previous meeting.
(b) Business Arising.
(c) Consideration and adoption of the Annual Report.
(d) Consideration and adoption of the Audited Statement of Accounts and Balance Sheet.
(e) Consideration and approval of the Budget.
(f) Consideration of resolutions and subjects of which the Notice has been given.
(g) Consideration of such matters as have been tabled by the Local Executive Committee and included in the Agenda.

(h) Consideration of matters not included in the Agenda but which are brought before the Local Council with the permission of the President.
(i) Election of the Office Bearers and members of the Local Executive Committee and Finance Committee, when due.

(j) To consider and approve the Annual Programme.

(3) Adjourned Ordinary Annual Meeting: If within half an hour after the time appointed for the meeting, a quorum is not present the meeting shall stand adjourned for one hour from the appointed time to be held at the same place and at such adjourned meeting not withstanding want of quorum, the members present may transact the business tabled for meeting but no other business.

(4) Special Meeting:
   a) Special Meeting of the Local Council may be convened by any of the District Commissioner or the Local Executive Committee in consultation with the President for transaction of specified business;
   b) A Special Meeting shall be convened on receipt of a written requisition by at least one fourth of the members of the Local Council for the transaction of the business specified in the requisition;
   c) Notice of such Special meeting shall be given not less than 15 days before the meeting with the date, place, time and the Agenda;
   d) The quorum for the Special Meeting shall be one fifth of the members of the Local Council and the provisions of Rule 108 (3) shall not apply to such Special Meeting.

109. Office Bearers and the Officials of the Local Association:

The Office Bearers and the Officials of the Local Association shall be:

  (1) The President
  (2) The Vice President
  (3) The Chairman of the Executive Committee
  (4) The Commissioner of Scouts and Guides residing in the area
  (5) The Local Association Treasurer
  (6) The Local Association Secretary
(7) The Joint Local Association Secretary
(8) The Quartermaster and Badge Secretary, if any
(9) The Leader Trainers and Assistant Leader Trainers residing in the area
(10) The Training Counsellors.

110. The President:
(1) The President shall be elected by the Local Council from among the citizens of India residing in the area who subscribe to the Aims and Object.
(2) The President shall hold office for five years or for the duration of the Local Council, as the case may be. Provided, however, he/she shall continue to hold office until his/her successor is elected.
(3) The President shall preside over the meeting of the Local Council.
(4) In the event of a vacancy in the office of the President, the Vice President, senior by age shall act as President until a new President is elected for the remainder of the term.

111. The Vice Presidents:
1) There shall be one or more, but not more than six Vice Presidents out of whom three shall be women. In case, no nominations received from women, the vacancies will be filled by men and vice versa.
2) The Vice President shall be elected by the Local Council from among the members of the Local Association.
3) The Vice President shall hold office for five years or for the duration of the Local Council, as the case may be.
4) When the President is not present, one of the Vice Presidents senior by age may preside over the Ordinary and Special meetings of the Local Council.

112. The Chairman of the Executive Committee:
(1) There shall be a Chairman of the Local Executive Committee who shall be elected at the first meeting of the Local Executive Committee from among the members of the Local Association. The term of the Chairman of the Local Executive Committee shall be co-terminous with the term of the Local Executive Committee.

113. The Assistant District Commissioners of Scouts and Guides:

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1. The Assistant District Commissioners of Scouts and Guides shall be appointed on the recommendation of the District Chief Commissioner for a particular area or for specific purpose in consultation with the State Commissioners of Scouts and Guides respectively and the District Commissioner concerned and for such appointment, the State Chief Commissioner shall issue warrants for the Assistant District Commissioners.

2. The Assistant District Commissioner of Scouts and Guides shall hold office for such a period but not more than five years at a time as specified in the warrant.

3. The Assistant District Commissioner of Scouts and Guides shall undergo Commissioners Training within a period of one year from the date of appointment.

4. Functions: The functions of the Assistant District Commissioners of Scouts and Guides in respect of their respective Wings shall be:
   a) to work for the welfare and progress of the Movement and uphold and promote the Aims and Objects, the Rules and the Bye-Laws of the Local Association;
   b) to encourage the formation of Groups and Units and secure the registration with the State Association;
   c) to visit Groups and Units and see that they function properly;
   d) to test or arrange to test the wearer of any proficiency badge as to his or her knowledge and recommend withdrawal of the badge by the District Commissioner if he or she is not up to the mark;
   e) to grant permit for Camps in the absence of District Organizing Commissioner.

114. The Local Association Treasurer:
1. The Local Association Treasurer shall be elected by the Local Executive Committee from among the general members of the Local Association.

2. (a) The Local Association Treasurer shall hold office for period of not more than five years or for the duration of the Local Executive Committee, as

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the case may be; Provided, however, he/she shall continue to hold office until his/her successor is elected.

(b) In the event of a vacancy in the office of the Local Association Treasurer, a person appointed by the Chairman of the Executive Committee from among the general members shall perform the functions of the Local Association Treasurer and as soon as may be, the Local Executive Committee shall elect a new Treasurer for the remainder of the term.

3. The office of the Local Association Treasurer shall not be combined with any other office in the Local Association.

4. The functions of the Local Association Treasurer shall be:
   a) to receive all money on behalf of the Local Association and be responsible to the Chairman and the Local Executive Committee for the proper expenditure and maintenance of funds and accounts of the Local Association;
   b) to remit all money of the Association in bank or banks, as authorized by the Local Association;
   c) to arrange for the preparation of the Annual Audited Statement of Accounts and the Annual Balance Sheet of the Association;
   d) to prepare the Budget for presentation in the Local Executive Committee and Local Council;
   e) to pay money on proper sanction.

115. The Local Association Secretary and the Joint Local Association Secretary:
   1) The Local Association Secretary and the Joint Local Association Secretary, one of whom shall be a woman, shall be appointed by the Chairman of the Executive Committee in consultation with the Assistant District Commissioners and if stipendiary in accordance with the Service Rules, if honorary, they shall be appointed for not more than five years at a time co-terminous with the term of the Local Council;
   2) All Secretaries should undergo the Secretaries course within
a year of appointment;

3) The Local Association Secretary and the Joint Secretary shall be the Secretary and the Joint Secretary of the Local Council and the Local Executive Committee and all Committees unless otherwise provided;

4) The Local Association Secretary shall be responsible for the due and efficient administration of the Local Association;

5) The Local Association Secretary shall appoint salaried members of the staff in accordance with the Service Rules subject to the approval of the Chairman of the Executive Committee;

6) The Local Association Secretary shall be in charge of the day to day administration and shall be responsible for the secretarial work of the Local Associations;

7) The Local Association Secretary shall keep and maintain registers, books and records of the Local Association;

8) The Local Association Secretary shall prepare the Annual Report and census of Scouts and Guides.

9) The Local Association Secretary shall be in charge of all correspondences and communications of the Local Association;

10) The Local Association Secretary shall prepare the Agenda for the meetings of the Local Council, the Local Executive Committee and other Committees and issue notices of meetings. Notices of the meetings shall be sent to the District Headquarters for information and for deputing the concerned representatives of District Headquarters;

11) The Local Association Secretary may advise aid and assist the group in administrative and connected matters;

12) The Local Association Secretary shall be the Editor and Publisher of the official organ and the other journals and pamphlets of the Local Association unless otherwise provided; and
13) The Joint Local Association Secretary shall help and assist the Local Association Secretary in all his/her work and in particular be responsible for the work in respect of the Wing to which he or she belongs.

14) Local Association Secretary shall be responsible to submit list of movable and immovable properties of the Local Association as verified by the Assistant District Commissioner in charge and the District Chief Commissioner to the State Headquarters.

116. The Local Executive Committee:
   (1) (a) The Local Executive Committee shall consist of:
       i) The Chairman, Local Executive Committee;
       ii) The Assistant District Commissioner of Scouts;
       iii) The Assistant District Commissioner Guides;
           iv) The Local Association Treasurer;
           v) The Local Association Secretary;
           vi) The Joint Local Association Secretary;
           vii) The District Organising Commissioner Scouts;
           viii) The District Organising Commissioner Guides;
           ix) The Leader Trainers and the Assistant Leader Trainers residing in the area;
       (b) (i) Two member elected by the Ordinary members;
           (ii) Two members elected by the Life members;
       (c) (i) Two Scouters of the area elected by the Local Council;
           (d) (i) Two Guiders of the area elected by the local Council; Two members one of whom shall be a woman, co-opted by the Local Executive Committee;
           (e) (i) Two representatives of the Group Committee;
The Local Association Secretary shall be the Secretary of the Local Executive Committee.

Meeting of the Local Executive Committee:

a) The Local Executive Committee shall meet at least once in every four months and may meet as often as necessary to transact business.

b) Eight members of whom four are elected members shall form the quorum,

c) Notice of the meeting with time, date, place and agenda shall be sent to the member not less than seven days before the date of the meeting;

d) The Chairman of the Local Executive Committee and in his/her absence, one of the members present and elected shall preside over the meetings;

Powers and Functions of the Local Executive Committee shall be:

(1) to elect the Chairman of the Local Executive Committee when due;

(2) to form Groups and Units;

(3) to convene meetings of the Local Council;

(4) to control and administer the funds and the properties of the Local Association;

(5) to recommend the Local Council for consideration, approval and adoption of the Budget, the Annual Audited Statement of Accounts, the Annual Balance Sheet and the Annual Report; to organize Local level Camps and Rallies; to secure registration of Scout and Guide Group; Lone Scouts, Lone Rovers, Lone Guides and Lone Rangers with the State Association on receipt of applications from them;

(6) to elect the Local Association Treasurer, when due;
(9) to recommend the Local Council Bye-Laws framed and any addition, deletion, amendment, alteration of bye-Laws of the Local Association;

(10) to direct and co-ordinate programmes and activities of the Groups and Units and enforce observance of Rules, the A.P.R.O of the Bharat Scouts and Guides, Bye-Laws of the Local Association to achieve the National and State Targets;

(11) on the recommendation of the District Chief Commissioner to appoint six trustees of whom State Secretary, District Commissioner (Scout) and (Guide) shall be ex-officio members for not more than five years at a time co-terminous with the term of Local Executive Committee in whom may be vested the whole or part of the properties movable and immovable of the Local Association and whenever there is a vacancy to appoint a Trustee for the remainder of the term.

(12) to deal with all other matters connected with the Local Association not specifically provided for herein;

(13) to determine the membership of a person; and

(14) to elect the representatives, if any, on the District/Divisional Council.

118 (1) If any Group which is not sponsored one ceases to function all its movable and immovable properties shall vest in the District Association or Local Association with which the Group was registered to be managed by such persons as may be appointed by the District Commissioners concerned. The District Commissioner shall, however, hand over the same property after deducting such expenses as are incurred in managing the property to such succeeding group as is recognized by the District Executive Committee of the District Association/Local Association.

(2) If a sponsored Group ceases to function, the property of such a group shall vest in the sponsoring authority. They will manage the property and make it available to the group when it is reformed.
(i) Local Finance Committee: Local Finance Committee shall consist of Chairman Local Executive Committee, Local Association Treasurer, Local Association Secretary, Local Association Joint Secretary and four members elected by the Local Council from among the members of the Local Association, two of whom shall be women. In case, no nominations received from women, the vacancies will be filled by men and vice versa.

(ii) The Local Adult Resources Management Committee:
There shall be a local Adult Resource Management Committee for Local Association appointed by the District Chief Commissioner.
The Local Association Adult Resources Management Committee shall consist of Assistant District Commissioners of Scouts and Guides in charge of the Local Association, two or more but not more than six Leader Trainers or Assistant Leader Trainers one each from Cubs, Scouts, Rovers, Bulbuls, Guides, Rangers Section and the Training Counsellor senior by age of the Local Association will be the Secretary. The Assistant District Commissioner senior by age will be the Chairperson.
The Local Adult Resources Management Committee gives recommendations periodically to the Local Council and Local Executive Committee about allround development and Management of adult resources in the movement.

CHAPTER - VII

GROUP ORGANISATION

119. There shall be separate Group for Scouts and separate Group for Guides. The Group may either be sponsored or open.
Explanation: A sponsored Group is a Group attached to an Institution recognized by the National Association or the State Association and any other Group is an Open Group.

120. The basic Organisation in the Scout and Guide Movement is a Scout Group and Guide Group respectively.

121. (1) A complete Group of Scouts shall consist of three units,
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(1) A complete Group of Guides shall consist of three units, namely a Cub Pack, a Scout Troop and a Rover Crew and may consist of any one or more of the said sections or of the same section.

(2) A complete Group of Guides shall consist of three units, namely a Bulbul Flock, a Guide Company and a Ranger Team and may consist of any one or more of the said sections or of the same section.

122. Where a Group consists of more than one unit, a person other than the persons in charge of such units shall be appointed as Group Leader and on such appointment he/she shall be issued a warrant.

Provided, however, whereever and whenever necessary, person incharge of one of the Units may be appointed as Group Leader.

123. The Function of the Group Leader shall be:

(1) To develop in due course a complete group.

(2) To exercise general supervision over all units of the Group and to coordinate their activities.

Provided, he/she may delegate responsibility in the actual management of the Scouters/Guiders in charge of the respective units.

(3) To act as the Chairman of the Group Council.

(4) To encourage co-operation between the Scouters/Guiders of the Groups.

(5) To secure formation of a Group Committee of which he/she shall be a member;

(6) To deal with matters connected with the Group not specifically provided for herein.

124. Group Registration:

A Group shall be registered with the State Association through the Local and District Association and on such registration; the State Association shall issue a Charter signed by the State Chief Commissioner and State Secretary and by virtue of such a charter the Group Organisation shall function as such.

125. The registration shall be renewed annually.

126. The Group shall pay such registration fee as may be fixed by the State Executive Committee. Failure to pay the registration
fee and Individual Registration Fee shall be entitled cancellation of registration.

127. Group Council:
   (1) Where a Group consists of two or more Units the Scouters or Guiders of the Units as the case may be shall form the Group Council and the Group Leader shall be the Chairman.
   (2) The Group Council shall deal with all matters of the Group such as training, tests, programmes, camps and hikes and submit to the District Commissioner a report in respect thereof. The Annual report of the year when due shall be sent along with census report for each year to the District Secretary or Local Association Secretary.

128. Group Committee:
   (1) There shall be a Group Committee for each Group. Group Committee shall consist of parents of Scouts and Guides as the case may be, the former Scouts and Guides as the case may be and other persons interested in the welfare of the Scout/Guide Movement and person elected by the Group Committee shall be the Chairman.
   (2) The Group Leader shall be the member secretary of the Group Committee.
   (3) The Group Committee shall be responsible for the Group Management except training and tests of Scouts and Guides.
   (4) The Group Committee shall be responsible for the property, movable and immovable of the Group.
   (5) The property of a Group shall vest in a Trust or Trusts under a deed of Trust and shall be administered by the Group Committee in the event of disbandment of the Group Committee. The property movable and immovable shall vest in the Local or District Association as the case may be.
   (6) The Group Committee shall assist the Group Leader with the finance and accommodation and such other facilities as may be necessary for the progress and welfare of the Group.

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129. Group Finance:
   (1) The Group Finance shall consist of subscription raised from among the members. There shall be no general appeal for funds outside the area of Group and without the permission of the Local or the District Association as the case may be. Money shall not be solicited but shall be earned, Grant-in-aid is permissible.
   (2) The Group Finance shall be administered by the Group Committee.

   (2) Men adult leaders shall not be the leaders of the Guide Groups; women adult leaders shall not be the Leaders of the Scout Groups;
       Provided, women adult leaders shall be in charge of Cub packs as Lady Cub Masters and Scout Troops as lady Scoutmaster and provided, further women adult leaders may be the leaders of Scout Groups in primary school composed of Cub Units.
   (3) On special occasions such as Rallies, Camp fires and such other special and public functions the Scout Groups and the Guide Groups may be brought together.

131. All Rules in force immediately before these rules came into force shall be and shall always be deemed to have been replaced.

The words and sentences printed in "bold letters" are the amendments unanimously approved in the 64th meeting of the National Council held on 30th November, 2014 at the Bharat Scouts & Guides, National Headquarters, New Delhi.
Flags

World Scout Flag

Bharat Scouts & Guides Association Flag
Advancement Schemes of Cub & Bulbul
Advancement Schemes of Scout/Guide & Rover/Ranger
118 Rules